

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
APRIL 13, 2020 – 6:00pm - Virtual**

Present: Mayor Christman, Alderpersons Dworak, Schiller, Jelinek, Stangel, Mills and Zimmerman.

Excused: Alderperson Jackson and Kuehl

Others Present: Administrator Schnook, Clerk/Treasurer Decur (6:45), Public Works Director Strelow, Marina Manager Kinjerski, Building Inspector Davister, Police Chief Kleiman, Attorney Nesbitt and Student Representative Lamack.

Mayor Christman called the meeting to order at 6:08 pm and the Pledge of Allegiance was recited and followed by a prayer/meditation.

APPROVAL OF MARCH 9 AND MARCH 20, 2020, COMMON COUNCIL MINUTES.

Alderperson Schiller moved, seconded by Alderperson Dworak, to approve the March 9th and March 20th, 2020, Meeting Minutes with one wording change – the word “rest”. Motion carried unanimously.

PUBLIC COMMENT/COMMUNICATIONS

Mayor Christman opened the meeting for any Public Comment.

Hearing no comments, Mayor Christman Closed Public Comment.

CONSENT AGENDA

- a. Boards, Commissions, Committees and Staff Report; (Library, and March Staff Reports)**
- b. ORD 614-20-Chapter, Article II, Section 62-43, Parking and operating a vehicle upon, over and across sidewalks (second reading)**
- c. Combination Class B Liquor and Fermented Malt Beverage-The Ballering, Boyd Finell, 402 Milwaukee St & Patio**

Mayor Christman asked if there was any item needing to be taken off the Consent Agenda for further discussion.

Alderperson Schiller mentioned that he will have to abstain from voting due to a conflict of interest with agenda item “c. Combination Class B Liquor License.”

Mayor Christman stated that item c. Combination Class B Liquor License will be pulled from the Consent Agenda.

Alderperson Jelinek moved, seconded by Alderperson Kuehl, to approve the Consent Agenda, with the exception of C. Combination Class B Liquor and Fermented Malt Beverage-The Ballering, Boyd Finell, 402 Milwaukee St & Patio. Motion carried unanimously.

- c. Combination Class B Liquor and Fermented Malt Beverage-The Ballering, Boyd Finell, 402 Milwaukee St & Patio.**

Alderson Mills moved, seconded by Alderson Schiller to approve the Combination Class B Liquor and Fermented Malt Beverage to The Ballering, Boyd Finell, agent located at 402 Milwaukee St. & Patio. Motion carried, Alderson Schiller abstained.

INTRODUCTION OF AUGIE KINJERSKI, NEW CITY MARINA MANAGER

Update on Marina & Campground Operations for 2020

Mayor Christman updated the Council on the steps that have been taken to reduce the flooding at the Marina. The berms, water pumps and pipe plugs are in place and the water has been drained from the Marina Parking Lot and so far, it is holding. It also looks like there is significant damage to the Marina Parking Lot. The Mayor asked if the parking lot is usable in its current state?

Marina Manager Kinjerski stated that it is usable this year, but would need to be replaced in the next couple of years.

Mayor Christman further discussed issues with opening the Marina and Campground regarding the low reservation numbers, refunding reservation dollars, safety issues regarding the COVID-19 Stay at Home Order from Gov. Evers and if the Marina and Campsite should remain closed for another month. Mayor Christman has been in contact with the County Health Department Director and WEDC, to find out if the Marina and Campground are considered an essential business. The County Health Director stated that there should not be a gathering of more than 10 or more people. There has been no word from the WEDC. There are other County's that have closed their doors to tourism by closing their Marinas, Boat Launches and Campground and urge the people not to come to their second homes. Mayor Christman asked if we wait until the end of May to open the Marina would we be able to recoup our losses.

Administrator Schnook stated that we would not recoup the level losses as the City has already spent \$100,000 on repairs, so that the Marina could open.

Discussion was held on what other Communities are doing, what is good for Kewaunee and safety steps to protect our employees.

Mayor Christman stated that the Kewaunee City Marina will not open until May 1st 2020.

Flooding Mitigation Proposal for Campground

Marina Manager Kinjerski stated that as the Campground currently stands, we will be losing 12 camp sites due to the current high-water condition. The area has been surveyed and there is no pitch to allow drainage to dissipate through the site. If you look at the proposal from Jadin Inc., and Meisler Construction, we are looking at raising the Camping Area up 2.5' to 3' with gravel and sloping from center for water to dissipate through the gravel or slope of the run off. Raising the Camp Sites will not affect any of the water or power sources.

Administrator Schnook stated that of the 36 Camp Sites only 24 are usable today, which that number may be even less by July. It is really important remember the Marina and Campground is the same entity and so many of the campers have boat slips.

Discussion was held on whether the Campground could still be utilized this year without the improvements. Marina Manager Kinjerski stated that it could today but if we get any amount of rain or a south east wind the water would flow into the current drainage ditch from the Marsh area. Public Works Director stated that if the lake level goes up another 6-10 inches, like is being predicted, that area will be lost.

Discussion was held regarding what will happen to the Campgrounds if nothing is done this year, holding off on the improvements until next year and place it in the CIP, the potential flooding and if sandbagging is an option around the fish station and bathrooms.

Attorney Nesbitt stated that if you open the Campground now and you get maybe 20-25 people renting a site and the water rises like it is predicted to, the 20-25 people will be after the City to do something to fix the water issue.

Mayor Christman stated that the Campground will not be open this year, for the 9 onsite any money will be refunded. Also be proactive and sandbag the bathrooms and fish stations this year.

MAYOR'S REPORT

Update on COVID-19 Emergency

Mayor Christman stated that she has asked Administrator Schnook to work with Staff to see who could work remotely from home. The Library has furloughed their part-time staff and have come up with a work plan for the full time staff to work at home on projects. The full time staff will also be spending some time in the Library one person at a time and Ann Reinke will be helping City Hall with updating the Cemetery Records. Administrator Schnook is still working on possible rotating Terri and Karen in and out of the Office, but they cannot work 100% from home because they cannot access the accounting package from home. The Building Inspector is needed to complete some inspection and would ask that he tries to limit his office time to maximum of 3 days a week and work remotely as much as he can. By looking at the Staff reports, the Public Works Crew have been busy with projects that can keep with the Social Distancing.

Kewaunee School District Update – Elizabeth Lamack

Kewaunee High School Junior have taken the ATC test a few weeks ago and they should be receiving them in the mail shortly. All sports, club activities and graduation are on hold at this time due to COVID-19.

UPDATE ON FLOODING ISSUES – RUEKERT MEILKE MAPPING PROPOSAL

Public Works Director Strelow informed the Council that the Drone Survey was done about 2 weeks ago. They did send me the Survey but the file is very large. Within the next day or two we should have the maps we requested.

ECONOMIC DEVELOPMENT UPDATE – HAMACHEK PROPERTY/TIF PLAN

Administrator Schnook reviewed the proposed map outlining the creation of a third TIF District encompassing from the Hamachek Site to the Marquette Sites and between. The map has been sent to Baird and attached is a timeline created by Baird for the TIF application. Administrator Schnook stated that the area highlighted on the map may be too large of an area, but he wanted to try to use both properties as one TIF.

Discussion was held on the map and it was suggested proposed area. Discussion was held regarding adding the parking lots on the northwest corner of Main and Harrison to the map.

Aldersperson Mills moved, seconded by Aldersperson Schiller, to move forward with the TIF Plan and Map with the addition of the northwest corner of Main and Harrison Streets. Motion carried unanimously.

NEW BUSINESS

ORD 621-20 – Chapter 2, Section 2-111, Commissions and Committees (first reading)

Aldersperson Mills ask what changes were made in the Ordinance presented to the Council tonight from the original review.

Administrator Schnook would need to research the changes and get back to Council.

Approval of March 2020 Accounts Payable

Mayor Christman stated that the Council has received a copy of the March 2020 Accounts Payable Report and asked if there were any questions.

Aldersperson Mills asked why the check for Camera Corners, for the Council Chamber Technology was taken out of Sewer, Water and Marina. It was explained this is done to evenly distribute the cost to all major funds as not to just burden the General Fund.

Aldersperson Mills moved, seconded by Aldersperson Dworak, to approve the March 2020 Accounts Payable and Payroll Report in the amount of \$290,329.33. Upon a roll call vote, motion carried unanimously.

ANNOUNCEMENTS

Mayor Christman wanted to end the meeting by saying that this is her last Council Meeting and that the City has come a long way where things were at just 4 years ago. This is a hard time to be leaving the City with the world in a health crisis, it is like leaving a family. It is important to go forward in keeping the Staff and Community safe. It has been a pleasure to serve and work with everyone I have learned from each and every one both past and present, I hope you keep learning from one another and keep Kewaunee going in the right direction.

ADJOURNMENT

Aldersperson Zimmerman moved, seconded by Aldersperson Jelinek, to adjourn the meeting at 7:40 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur