

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
REGULAR MEETING
FEBRUARY 8, 2016**

Present: Mayor Blaha, Aldermen Christman, Dworak, Gilbertson, Griffith, Jirtle, D. Kickbusch, Kunkel, Vollenweider, Council Youth Representative JJ Vollenweider

Absent: None

Others: Administrator Ellefson, Deputy Clerk/Treasurer Jackson, Public Works Director Murphy, City Attorney Wolske, Ambulance Co-Director Joe Steiner, Fire Chief Hlinak, Police Officer Brian Gale, Dan Kassner, Brian Vogeltanz, Karen Treml, Brian Hinrichs, Janita Zimmerman, John Mastalir, Andrew Naze, Dennis Shimanek, Dave Kuehl, Cassondra Jelinek, Steve Sagrillo, Pete Kolaszewski, Kevin Uhlers, Mark Reiff, Wayne Rabas

Mayor Blaha called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

Kewaunee County District Attorney Andrew Naze spoke about his work experience and qualifications to support his candidacy for Kewaunee County Circuit Court Judge.

Brian Hinrichs of Foth provided an update on various grant applications that are in the works. He also indicated the Fund for Lake Michigan has a Letter of Intent to give \$75,000-\$100,000 to the City of Kewaunee.

The Council received the Finance Committee minutes of January 11, 2016.

Christman moved and Griffith seconded to approve Operator's Licenses as submitted. Motion carried unanimously.

Christman moved and Jirtle seconded to approve January 2016 Accounts Payable in the amount of \$399,920.60. Upon a roll call vote, motion carried unanimously.

The Council received the Personnel Committee minutes of February 3, 2016.

Kunkel moved and Dworak seconded to hire Anthony Sinkula as a Water Operator with a start date of February 15, 2016, and a salary of \$18.00/hour with \$0.50 increases at 6 month, 12 month, 18 month, and 24 month anniversaries and an additional \$0.50 increase upon obtaining the appropriate DNR water certification. Upon a roll call vote, motion carried unanimously.

The Council received the Public Works Committee minutes of January 25, 2016.

Vollenweider moved and Kunkel seconded to approve the purchase of a new truck for the water department not to exceed \$23,500. Upon a roll call vote, motion carried unanimously.

Vollenweider moved and Kunkel seconded to approve the bid sheet for the Milwaukee and Miller Street project. Motion carried unanimously.

Jirtle moved and Gilbertson seconded to approve the January 11, 2016 Regular Council Meeting minutes as submitted. Motion carried unanimously.

Vollenweider moved and Kunkel seconded to approve RESOLUTION 1041-16, RESOLUTION TO APPLY TO THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES SPORT FISH RECREATION PROGRAM. Christman suggested alterations to the wording to improve the clarity of the resolution. Upon a roll call vote, motion carried to approve the resolution as written with Christman and Jirtle voting nay.

Janita Zimmerman discussed an international carp tournament on May 14 and 15, 2016 and asked permission for fisherman to fish from City property.

The council discussed having primary elections in the future if more than two (2) candidates are running for the same office with only one position open. City Attorney Wolske will draft a charter ordinance for this purpose.

Administrator Ellefson provided an update on a sex offender ordinance and let the council know that Kewaunee County is drafting a countywide ordinance that will prohibit convicted sex offenders without ties to Kewaunee County from being placed in the county.

Brian Hinrichs of Foth provided copies of the harbor improvement contract for \$577,100 and answered any questions presented by the council. Christman moved and Griffith seconded to approve the contract. Upon a roll call vote, motion carried unanimously.

Mayor Blaha addressed the Council and provided background on why the animal control ordinance is in place. He provided ideas for how ordinance 10-3 could be revised to allow the Kewaunee School District to harbor livestock and/or chickens on their property for educational purposes. Griffith moved and Christman seconded to have City Attorney Wolske draft changes to ordinance 10-3 to exempt Kewaunee School District for any property it owns for which a conditional use permit has been issued and is in effect. Upon a roll call vote, motion carried unanimously.

Administrator Ellefson presented the Council with a memorandum of understanding from Kewaunee County regarding WisVote and provided details on what it includes. Vollenweider moved and Griffith seconded to approve the agreement in the amount of \$900 for the 2016 election year. Upon a roll call vote, motion carried unanimously.

Administrator Ellefson addressed the Council regarding the state of the city hall boiler and presented a contract for engineering with Ayres Associates for repair/replacement of the boiler at city hall. Jirtle moved and Dworak seconded to approve the contract with Ayres Associates for up to \$10,000. Upon a roll call vote, motion carried with Kickbusch, Griffith and Christman voting nay.

Kickbusch moved and Vollenweider seconded to adjourn the meeting at 8:36 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED:

Kyle L. Ellefson, City Administrator