

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
FEBRUARY 13, 2017**

Present: Mayor Christman, Alderpersons Dworak, Schiller, Griffith, Zimmerman, Kuehl, Jirtle, Jelinek and Council Youth Representative JJ Vollenweider

Absent: Excused Alderpersons Kickbusch

Others: City Interim Administrator Osten Jr., Clerk/Treasurer Decur, Public Works Director Murphy, City Attorney Wolske, Police Chief Salentine, Fire Chief Hlinak, Ambulance Co-Director Steiner, Adam Grunke, Jane Connard, Robin Nelson, Ayres Assc. representative Pete Kolaszewski, Foth representatives Greg Harley and Mike Raimonde

Mayor Christman called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

**Dworak moved and Jirtle seconded to approve the January 13, 2017 Common Council Meeting. Motion carried unanimously.**

Mayor Christman updated the Council on the outcome of the Joint Review Board meeting held on January 25, 2017 regarding the three-year extension process and approval.

Mayor Christman discussed the upcoming March 13, 2017 NOAA meeting in Algoma and the conflict with our regular Council March 13 meeting. To allow council members to attend the NOAA meeting, we would need to move our regular meeting to March 20, 2017.

**Schiller moved and Jelinek seconded the motion to move the March 13, 2017 meeting to March 20, 2017. Motion carried unanimously**

Mayor Christman informed the Council and audience that the Building Inspector will be changing his hours at City Hall from Monday, 8:30-10:00 to Tuesday 10:30-Noon.

Mayor Christman would like to congratulate Youth Representative, JJ Vollenweider on his acceptance to West Point Academy.

Interim City Interim Osten Jr., brought Resolution 1054-17 in front of the Council. This Resolution would allow Public Works Director Murphy to act on behalf of the City of Kewaunee to submit application to the Department of Natural Resources for financial assistance, sign documents take necessary action to undertake, direct and complete the approved project.

**Schiller moved and Zimmerman seconded the motion to adopt Resolution 1054-17. Upon a roll call vote motion carried unanimously.**

Interim Administrator Osten Jr. presented a memo on the pros and cons of going to a Council of the Whole system. Discussion was held on the issue and was looked at as a good option, but need some clarification on some of the concerns, like length of meetings, who would run the meeting, and guidelines. It was suggested that Interim Administrator Osten Jr., bring back to the next Council meeting a set of rules and guidelines after contacting other communities.

**Tabled until next Month.**

There was not City Attorney's Report

The Council reviewed the minutes from the January 9, 2017 Finance Committee.

**Dworak moved and Kuehl seconded the motion to approve the January 2017 Accounts Payables in the amount of \$793,176.71. Upon a roll call vote motion carried unanimously.**

**Dworak moved and Jirtle seconded the motion to approve the operator's license for Zackory Niemierowicz for the Water Front Bar & Grill. Motion carried unanimously.**

**Dworak moved and Griffith seconded the motion to approve the Temporary Class "B"/Class "B" Retailer's License for April 8, 2017 to Lakehaven Hall Fundraiser. Motion carried unanimously.**

Interim Administrator Osten Jr., updated the committee on the progress of the email/server repairs and will have everything ready for the March meeting.

Discussion was held on the insurance for the Fresnel Lens.

**Dworak moved and Jelinek seconded the motion to approve up to \$1,000.00 per year to cover the liability insurance for the Fresnel Lens. Upon roll call vote motion carried unanimously.**

The Council reviewed the minutes from the November 15, and 17, 2016 Personnel Committee.

**Dworak moved and Schiller seconded the motion to approve the hiring of Joshua Jacobs at a rate of \$18.00 per hour. Upon a roll call vote motion carried unanimously.**

The Council discussed the draft presented by Interim Administrator Osten Jr., on the hiring procedure/timeline of the new City Administrator.

**Griffith moved and Schiller seconded the motion to increase the salary range to 70K-85K. Upon a roll call vote motion carried unanimously.**

**Griffith moved and Dworak seconded the motion to allow Interim City Administrator Osten to proceed on the hiring of a City Administrator. Upon a roll call vote motion carried unanimously.**

**Schiller moved and Griffith moved to approve a 6-month salary separation for not cause. Upon roll call vote motion carried unanimously.**

The Council reviewed minutes from the January 31, 2017 Public Property & Safety Committee meeting.

**Kuehl moved and Griffith seconded the motion to approve the sale of fire truck 803 to the highest bidder. Motion carried unanimously.**

**Schiller moved and Jirtle seconded the motion to award the 3-year cemetery mowing contract to Lawn & Landscape Specialists in the amount of \$58,295. Upon a roll call vote motion carried unanimously.**

**Dworak moved and Kuehl seconded the motion to approve the 16/17 School Liaison Officer Contract contingent on the Kewaunee School Board's approval and signature. Upon a roll call vote motion carried unanimously.**

The Council reviewed minutes from January 31, 2017 Public Works meeting.

**Griffith moved and Jelinek seconded the motion to approve the purchase of a trailer not to exceed \$2,000 and the purchase/trade of a new lawn mower not to exceed \$3,000. Upon a roll call vote motion carried unanimously.**

Greg Harley and Mike Raimonde from Foth reviewed the proposed Contract Addendum costs, of the Harbor Wall Project. Discussion was held on the pump on the wall project side and the additional work that is needed. City Interim Administrator Osten Jr., informed the council that on Table 3 (c) the 473,400 will be tabled until a later date as it is not related to the construction phase of the Harbor Wall. It was decided that to Foth would make the changes and bring the Addendum back for City Interim Administrator Osten Jr., and Public Works Director Murphy to review and sign.

**Schiller moved and Jelinek second the motion to approve the Addendum, subject to the changes and the removal of Table 3 (c), and give City Interim Administrator Osten Jr., and Public Work Director Murphy the ability to sign after their review. Upon a roll call vote motion carried unanimously.**

**Zimmerman moved and Jirtle seconded the motion to adjourn at 8:26 PM.**

Submitted by: Clerk/Treasurer Decur