

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
APRIL 10, 2017**

Present: Mayor Christman, Alderpersons Dworak, Schiller, Griffith, Zimmerman, Jirtle, Jelinek, Kuehl and Council Youth Representative JJ Vollenweider

Absent: None

Others: Interim Administrator Osten, Jr., Clerk/Treasurer Decur, Public Works Director Murphy, City Attorney Wolske

Mayor Christman called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

APPROVAL OF MARCH 20, 2017 MEETING MINUTES

Jirtle moved and Zimmerman seconded the motion to approve the March 20, 2017 Common Council Meeting Minutes.

MAYOR REPORT

Update, City Administrator Search

Mayor Christman, informing the Council that there are twelve applicants for the City Administrator position. Interim Osten, Alderperson Jirtle, and Clerk Decur to skype with the six of the applicants and interviews will be held April 17, 2017.

2017 Board of Review

Mayor Christman set the date of June 1, 2017 - 4 pm to 6pm for this year's Board of Review.

Status of Marquette School

There have been two meeting with the representatives of Kewaunee County and the Kewaunee School District, in regards to the demolishing of Marquette School, regarding options so that the City is not responsible in whole for this project. We are trying to get a better idea on what the project will cost and then have another joint meeting to see what options are available.

Arbor Day Proclamation

Mayor Christman proclaimed April 28, 2017 as the City's official Arbor Day of 2017.

AD HOC COMMITTEE COUNCIL LIAISON REPORTS

Grandfather Clock Committee

April 18, 2017 will be the next meeting of the Grandfather Clock Committee. Celebration of the clock will be held on July 2, 2017.

Lighthouse Committee

The Committee raised \$20,000 for the renovations of the Lighthouse that will be stated this week. There will be a camera placed near the lighthouse purchased by Carlton Hunting and Fishing and the School District will be making signs for the Historical Walk.

Park & Recreation Committee

The Park & Recreation Committee is in discussion with the Lighthouse Committee regarding the Pier Head proposed park. There has been some interest from residents on helping fund the project

INTERIM CITY ADMINISTRATOR REPORT

Building Inspector Contract Renewal

Interim Administrator Osten Jr. reviewed the proposed contract for Building Inspector Guilette. Brett is currently working on Records Retention for Zoning & Permits.

Dworak moved and Jelinek second a motion to approve the Building Inspector's Contract. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

COW-Committee of the Whole

Interim Administrator Osten Jr. reviewed the Committee of the Whole options with Council. The question was asked if it could be delayed until we have a new Administrator and it was decided that it would be nice if the Council had a few meeting with the Interim Administrator to get acquainted with the process. It was also discussed that there would be a rotating Chairperson that way everyone has a chance to get involved with the process.

Griffith moved and Jirtle seconded to adapt the Committee of the Whole (COW) on a trial basis. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

CITY ATTORNEY REPORT

WisDOT-Harbor Express Deed

Attorney Wolske explained that the Deed for the land that was turned over to Harbor Express was never filed. Council had approved the transaction at an earlier date.

Schiller moved and Griffith seconded the motion to approve the Deed to Harbor Express. Upon a Roll Call Vote, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye motion carried unanimously.

Zoning Ordinance Changes

Attorney Wolske presented the Council with some changes, Chapter 2 Entitled “Administration”, shows the Attorney’s term as Indefinite and should be 2 year, Section1. Section 2-26 should state Appointed Officials. He has also added the Zoning Administrator to the Administrators title. Attorney Wolske also presented changes to Chapter 94-380 entitled “Prohibited Signs” and Section 94-385 entitled “Special Signs.”

Schiller moved and Griffith seconded the motion to endorse the introduced Ordinance 577-17 as written.

After some discussion it was decided to split the proposed Ordinances into two and send the Zoning Ordinance to the Planning Commission for discussion.

Schiller moved and Griffith seconded to amend the motion and approve Ordinance 577-17 with the deletion of Section 3 and 4. Motion carried unanimously.

PUBLIC WORKS COMMITTEE REPORT

March 27, 2017 Meeting Minutes

The Council reviewed the Minutes of the March 27, 2017 Public Works Meeting Minutes.

Summer Rec Program

Mary Watson presented the new request for monies to help fund the Summer Rec Program.

Kickbusch moved and Jirtle seconded to approve the funds needed by Holy Cross for the Summer Rec Program with the option to return if funds are needed. Motion carried unanimously.

Sale of 2 Pick-ups and 2 Trailers

Public Works Director Murphy reviewed with Council the sale of two older Pick-up Trucks and 2 older Trailers that are no longer in use.

PUBLIC PROPERTY AND SAFETY COMMITTEE REPORT

March 27, 2017 Meeting Minutes

The Council reviewed the Minutes of the March 27, 2017 PPS Meeting Minutes.

Cemetery Plotting Proposal

Alderspersion Griffith and Interim Administrator Osten Jr. explained by downsizing the area we have plotted out we could save money and still have 660 new plots available, which would last the City many years.

Griffith moved and Kickbusch seconded to award the Plotting of the Cemetery to Patrick's Engineering. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

Harbor Park Stage Disposition

Alderspersion Griffith and Public Works Director Murphy reviewed the options discussed regarding the Harbor Park Stage Disposal. Murphy has been trying to get in touch with N.E.W. Plastics to see if they would be interested in any of the plastic on the Stage because they had originally donated the material. If some would like the stage they need to come forward within the next week.

FINANCE COMMITTEE REPORT

March 20, 2017 Meeting Minutes

The Council reviewed the March 20, 2017 Finance Committee Meeting Minutes.

March 2017 Accounts Payables

Dworak moved and Jirtle seconded the motion to approve the March 2017 Accounts Payable in the amount Of \$ 262,900.94. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

Operator's License

Dworak moved and Jelinek seconded the motion to approve the Operator License for Payton Kassner, Harbor Express and David Corn, Waterfront Bar & Grill. Motion carried unanimously.

Harbor Project January Request

Dworak moved and Schiller seconded the motion to approve Foth's, January request for payment in the amount of \$37,909.32. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

Harbor Project February/March Pay Request

Dworak moved and Kuehl seconded the motion to approve the request from Foth for February/March Payment in the amount of \$109,686.10. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

Fund for Lake Michigan Grant Agreement

Interim City Administrator Osten Jr. explained to the Council this agreement will allow us to receive the grant for \$55,350 the City was approved to receive.

Dworak moved and Kickbusch seconded to accept the fund from Lake Michigan Grant. Motion carried unanimously.

Harbor Project Addendum-Lighthouse Change Order

Interim City Administrator Osten Jr. explained that the requested change order approval is to have the roof replaced with metal instead of shingle. This is well under the amount that was raised.

Dworak moved and Jelinek seconded the motion to approve the Harbor Project Addendum, Lighthouse Change Order. Motion carried unanimously.

HAP 2017 Statement of Intent Resolution 1056-17

Discussion was held on the purpose of the Resolution.

Dworak moved and Schiller seconded to adopt Statement of Intent Resolution 1056-17. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

Boiler System Payment Request – Johnson & Jonet

Dworak moved and Griffith seconded the motion to approve the Boiler System payment in the amount of \$52,383.00. Upon a roll call vote, Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye, Zimmerman – aye, motion carried unanimously.

Advanced Disposal Contract

Discussion was held on options to inform the public prior to going with the bin system.

Griffith moved and Jelinek seconded the motion to table the decision until the May 8, 2017 Council on the Contract with Advanced Disposal. Motion carried unanimously.

PUBLIC COMMENT

Discussion was held on the use of City Garbage Pick for anything over a 4-Plex. There are a few in town that are violating the Ordinance.

Farm Technology Days is approaching and are need of Volunteers.

Discussion was held regarding residents unhappy with the Board of Review.

Griffith moved and Zimmerman seconded to adjourn at 8:37 pm.

Submitted by: Clerk/Treasurer Decur