

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
REGULAR MEETING
MAY 9, 2016**

Present: Mayor Christman, Aldermen Dworak, Griffith, Jelinek, Jirtle, D. Kickbusch, Zimmerman

Absent: None

Others: Administrator Ellefson, Deputy Clerk/Treasurer Jackson, Public Works Director Murphy, City Attorney Wolske, Police Chief Salentine, Fire Chief Hlinak, David Kuehl, Jim Schaller, Robin Nelson, Kathy Brown, Carla Gogin, Art Schiller, Pete Kolaszewski, Jim Owen, Mike Kostka, Bob Delebreaux, Brian Huben

Mayor Christman called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

With a vacancy existing in Aldermanic District 4 due to the election of Sandi Christman to mayor, the Council had one candidate interested in filling her unexpired term ending in April 2017. Accordingly, David Kuehl appeared in front of the Council and provided information about himself and why he was interested in filling the vacant seat. Kickbusch moved and Jelinek seconded to select David Kuehl to fill the vacancy in District 4. Motion carried unanimously.

With a vacancy existing in Aldermanic District 1 due to the resignation of Jeff Vollenweider, the Council had two candidates interested in filling his unexpired term ending in April 2017. Accordingly, Kathy Brown and Art Schiller appeared in front of the Council and provided information about themselves and why they were interested in filling the vacant seat.

Upon the tabulation of a written ballot, Jirtle, Dworak, Griffith and Kickbusch voted for Schiller with Zimmerman and Jelinek voting for Brown.

New council members Kuehl and Schiller were then administered their Oath of Office by Administrator Ellefson and took their places at the Council table.

Mayor Christman informed the council of new committee and board appointments as follows: Mike Bories appointed to Plan Commission, Kuehl and Schiller appointed to Finance Committee, Schiller appointed to Public Works Committee, Kuehl appointed to Public Property Committee. Dworak moved and Zimmerman seconded to ratify appointments as presented by Mayor Christman. Motion carried unanimously.

Pete Kolaszewski and Jim Owens from Ayres Associates spoke to the council and presented a project summary for the First, Harrison and Sheldon Street and Utility Improvement project. A memorandum distributed to the Council by Ayres provided perspective on the overall project cost.

Carla Gogin, Baker Tilly Virchow Krause, LLC, reviewed in detail the 2015 Audited Financial Statements. Her review identified that the General Fund condition has improved since last year, but continues to show a negative fund balance. Gogin indicated she is pleased with the improvement, but would like to see the balance corrected more rapidly. Gogin also has recommended that Water and Sewer rates be increased annually to ensure that there are sufficient revenues for these operations.

Robin Nelson and Jim Schaller, members of the Lighthouse Preservation Committee, presented the Council with their idea for a historical walking tour of the downtown district that could include stops and information at historic landmarks.

Administrator Ellefson gave a brief update on the proposal for the Hamachek property redevelopment and let the council know that he and Mayor Christman would be meeting with Jim Riopelle next week to see if any more has developed.

The Council received the Finance Committee minutes of April 11, 2016.

Jirtle moved and Griffith seconded to approve Operator's Licenses as submitted. Motion carried unanimously.

Griffith moved and Jelinek seconded to approve issuance of Soda/Water, "Class B" Beer, and Reserve "Class B" Liquor licenses to Wakker Cheese, LLC. Motion carried unanimously.

Dworak moved and Zimmerman seconded to approve April 2016 Accounts Payable in the amount of \$119,119.81. Upon a roll call vote, motion carried unanimously.

The Council received the Public Works Committee minutes of April 26, 2016.

The Council received the Public Property Committee minutes of May 4, 2016.

Mayor Christman presented the Council with her desire to add Safety to the Public Property Committee duties. **Griffith moved and Schiller seconded to revise the committee title to Public Property and Safety Committee and include Safety under the committee duties. Motion carried unanimously. Meeting dates were set to be the third Thursday of the month at 6:00 p.m..**

Schiller moved and Jirtle seconded to allow the ambulance auxiliary to use the land to the west of the City Hall parking lot to construct a helicopter landing pad subject to receipt by the Administrator of written confirmation by Eagle III detailing the support for their statement that no special FAA and/or State of Wisconsin permitting is needed. Any funds required for the project will be donated by the Kewaunee Ambulance Auxiliary. Motion carried unanimously.

Griffith discussed selling old docks located near the wood steel building. After further discussion, the item was tabled as the meeting agenda did not reference that a sale was being discussed.

The I-beams were also tabled due to the meeting agenda not referencing a sale.

Griffith discussed the library re-landscaping and that the project will be paid for by the library board. The library has requested City assistance in removing trees and bushes. **Dworak moved and Zimmerman seconded to approve public works personnel to remove the trees and bushes at the library. Motion carried unanimously.**

The Council received the Personnel Committee minutes of April 11, 2016.

The Council received the Lighthouse Preservation Committee minutes of April 21, 2016. Schiller commented on the vague nature of the minutes and requested that future minutes include more details.

Jirtle moved and Kickbusch seconded to approve the April 11, 2016 Regular Council Meeting and April 19, 2016 Organizational Meeting minutes as submitted. Motion carried unanimously. Motion carried with Kuehl abstaining.

Second reading of CHARTER ORDINANCE, A CHARTER ORDINANCE PROVIDING FOR A PRIMARY WHENEVER THREE OR MORE CANDIDATES FILE NOMINATIONS. **The mayor called for a motion to approve, no motion was made.**

Griffith moved and Dworak seconded to introduce the second reading and adoption of ORDINANCE 574-16, AN ORDINANCE TO CREATE SECTION 42-50 OF THE MUNICIPAL CODE OF THE CITY OF KEWAUNEE ADOPTING WISCONSIN STATUTES, SECTION 106.50, AS AMENDED, RELATING TO THE EQUAL RIGHTS OF ALL PERSONS TO FAIR HOUSING, AND PROVIDING MEANS FOR THE IMPLEMENTATION AND ENFORCEMENT THEREOF. Motion carried unanimously.

Griffith moved and Schiller seconded to approve RESOLUTION 1044-16, RESOLUTION TO ADOPT AN EXCESSIVE USE OF FORCE ORDINANCE. Motion carried unanimously.

Griffith moved and Jelinek seconded to approve RESOLUTION 1045-16, AUTHORIZING RESOLUTION FOR THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION. Motion carried unanimously.

Included during the discussion on Resolution 1046-16 was reference to the Slum & Blight Certification and Compliance Form that will be completed showing a Spot Basis, and will be signed and dated by the Mayor, and included with Resolution 1046-16 Authorizing the Submission of a Community Development Block Grant Application.

Zimmerman moved and Jelinek seconded to adjourn the meeting at 9:22 p.m. Motion carried unanimously.