

**REVISED - OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
MAY 14, 2018 – 6:00pm**

Present: Mayor Christman, Alderperson Dworak, Jirtle, Kickbusch, Kuehl, Griffith, Zimmerman, Jelinek at 6:50pm.

Excused: Schiller and Student Representative Remington Schlies

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Murphy, Librarian Petrina, Building Inspector Angoli

Mayor Christman called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited followed by prayer and meditation.

APPROVAL OF APRIL 9TH, APRIL 18TH, 2018 AND MAY 7TH, 2018 COMMON COUNCIL MINUTES

Mayor Christman asked to have the words “and Plan Commission” in April 9, 2018, minutes, under Update on Waterfront Steering Committee after “to the COW”.

Alderperson Kuehl moved, seconded by Alderperson Dworak to approve the April 9th, April 18th and May 7th minutes with the above mentioned change Motion carried unanimously.

PUBLIC COMMENT/COMMUNICATIONS

Mayor Christman opened the meeting for any Public Comments.

Residents Tom Kleiman and Kurt Kurowski spoke regarding the water problem and the amount of rain and snow we have received lately. The weather has been unusual this spring, but could happen again. Something needs to be done so we don't get the brunt of the runoff, the City needs to look at a Storm Water Plan.

CONSENT AGENDA

Mayor Christman asked if the Council would like to pull anything from the consent agenda for further discussion. Alderperson Griffith asked to have item, Approve Rules of Order for Common Council because Rule 3 Committees will be discussed at the next Committee of the Whole Meeting. It was stated that the approval was only for rules 1, 2, 4, 5, and 6. As long as rule 3 was not included Alderperson Griffith no longer wanted it removed.

Alderperson Kuehl suggested removing, Operator's License from the consent agenda so Alderperson Zimmerman could vote on the remaining items.

Mayor Christman stated that the Ambulance Report is missing from the staff reports.

Alderperson Kuehl moved, seconded by Alderperson Dworak to approve a, b, c, d, e, and f-of the Consent Agenda including changing the meeting times of the Council to 6:00 pm. Motion carried unanimously.

g. Operator's License

Aldersperson Kuehl moved, seconded by Aldersperson Dworak to approve the submitted Operator's License. Motion carried, Aldersperson Zimmerman abstained.

MAYOR'S REPORT

Appointments

Mayor Christman recommended to the Council the appointment of Jason Jelinek to the Tug Ludington Committee.

Aldersperson Griffith moved, seconded by Aldersperson Zimmerman to appoint Jason Jelinek to the Tug Ludington Committee. Motion carried unanimously.

Mayor Christman recommended to the Council the appointment of Nick Titel to the Zoning Board of Appeals.

Aldersperson Griffith moved, seconded by Aldersperson Dworak to appoint Nick Tilel to the Zoning Board of Appeals. Motion carried unanimously.

Mayor Christman recommended to the Council the appointment of Chelsea Dax and Elizabeth Rohr to the Parks & Recreation Committee.

Aldersperson Zimmerman moved, seconded by Aldersperson Jackson to appoint Chelsea Dax and Elizabeth Rohr to the Parks & Recreation Committee. Motion carried unanimously.

Kewaunee School District Update

No update.

NEW BUSINESS:

Planning Commission Report: Solid Waste and Recycling Ordinance and Section 94-10; R-1 Single Family, (d) Conditional Uses Ordinance Updates-First Reading

Administrator Schnook reviewed the reason for the replacement of a new Ordinance and the repealing of the existing Ordinance. A group consisting of Building Inspector Angoli, Public Works Director Murphy and Administrator Assistant Muchowski, was created to collect data from other Municipalities to present a new Ordinance since we have gone with the tote system. Some of the issues that they were looking to alleviate was tote's being left on the tree lawn, and placement of containers.

Aldersperson Dworak and Aldersperson Kuehl had a concern with the wording of 58-2 (b) "Cart/totes shall be stored indoors or out of sight from the street. After some discussion it was decided to add the words "where feasible".

Aldersperson Griffith moved, seconded by Aldersperson Kuehl to forward the Solid Waste and Recycling Ordinance with the added words "where feasible" to Section 58-2 (b). Motion carried unanimously.

No discussion was held on Section 91-10; R-1 Single Family, (d) Conditional Uses Ordinance Updates.

Approval to Apply for a \$350,000 Loan to the Wisconsin Board of Commissioners of Public Lands for the HWY 42 & Miller Street Project

Administrator Schnook reviewed what has transpired regarding the request to apply for a loan for the HWY 42 Miller Street Project. At the April 9, 2018 Common Council Meeting, Administrator stated that the total estimated project cost is \$382,372.05, which includes work performed in 2016. A new estimate not be known until it is out for bid which will take place on May 15. There are no grants available at this time. The city staff reviewed three possibilities for loans at this time. A motion was made to provide the Administration with a sense of the Council: to pursue a loan with the Board of Commissioners of Public Lands and then apply for a DNR Small Loan Program and bring it before the next Committee of the Whole to develop a more detailed funding strategy. The COW is currently exploring mechanisms to pay for the Storm Water portion of the project, however, a loan will still be needed for the portion of the project.

Due to the wording of the motion from the 4/9/18, Council Meeting, the staff is asking for a motion that clearly directs them to apply pursue for a loan with the Board of Commissioners of Public Lands.

The other issue is that the state has opened bids and they have increased the City Portion by \$11,920.00.

Alderson Griffith moved, seconded by Alderson Dworak to approve the difference of the SMA and the actual bid of \$11,920.00 and to approve the Administrator applying for a loan of between \$350,000 and \$400,000 for the Hwy 42 & Miller Street Utility Project. Upon a roll call vote, motion carried unanimously.

Ayres Contract Proposal to Complete Marquette School Project

Mayor Christman questioned whether Public Works Director Murphy and Building Inspector Angoli could oversee the day to day operation of Marquette School Demolition.

Public Works Director Murphy stated that, this is a totally different type of project than the sea wall was. You would have to be able to determine what was asbestos and PCB's and make sure they go to the right land fill. Another issue would be time, in the last two weeks I worked 149 hours, the only time I would have available is nights. Someone needs to be on site during this project, otherwise the contractors are going to put what they want in the trucks, which could cause real problems.

Discussion was held on liability issues, getting another quote and bringing in and hiring our own Engineer. The major problem is that we are running out of time.

Alderson Griffith moved, seconded by Alderson Kuehl to accept the bid from Ayres and Assoc. to complete the Marquette School Demolition Project in the amount of \$87,250.00. Upon a roll call vote motion carried, Alderson Jelinek-opposed.

April Revenue and Expenditure Report

Mayor Christman asked if anyone had questions regarding the April Cash Report and Budget Reports. Alderson Griffith stated that this cash report is very understandable and mentioned the questions that Alderson Jackson helped explain things.

Approval of April 2018 Accounts Payable

Mayor Christman asked if line item #36411 was for the sign that is up at the Marquette School and if it can be used this for matching funds. Administrator stated that this is for the sign we were required to put on the premises and it can be used for matching fund. Alderson Jackson stated that the dollar

amount that is approved should be \$43,611.75, there were two entries and one was voided out. The dollar amount should be \$365,746.10.

Aldersperson Dworak moved, seconded by Aldersperson Jelinek to approve the April 2018 Accounts Payable/Payroll in the amount of \$365,746.10. Upon a roll call vote motion carried unanimously.

ANNOUNCEMENTS

Mayor Christman asked Public Works Director Murphy how many summer help employees he had hired this summer. Murphy stated that he has hired a total of five, 2 for the marina, 2 for parks and 1 for water department.

Mayor Christman informed everyone that the Open Book will be on May 30, 2018, 4-6 pm. and Board of Review will be held on June 13th, 2018 at 5:00pm.

Mayor Christman stated that the KEDC Annual Meeting will be held on May 15 in Algoma with the Guest Speaker Fred Schnook.

Mayor Christman also asked everyone not to forget to vote tomorrow.

ADJOURNMENT

Aldersperson Griffith moved, seconded by Aldersperson Jelinek to adjourn the meeting at 7:18 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur