

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
JULY 9, 2018 – 6:00pm**

Present: Mayor Christman, Alderperson Dworak, Jackson, Schiller, Kuehl, Griffith, Zimmerman, Jelinek at 6:50pm.

Excused: Alderperson Jelinek and Stangel

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Murphy, Police Chief Salentine, Building Inspector Angoli

Mayor Christman called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited followed by prayer and meditation.

**APPROVAL OF JUNE 11<sup>th</sup> and 25<sup>th</sup>, 2018, COMMON COUNCIL MINUTES**

Mayor Christman mentioned a spelling error on page 5 under Ord No 592-18 and 593-18 the word “stuck” should be replaced with the word “struck”.

*Alderperson Dworak moved, seconded by Alderperson Kuehl to approve the June 11<sup>th</sup> and 25<sup>th</sup> minutes with the above mentioned change. Motion carried unanimously.*

**PUBLIC COMMENT/COMMUNICATIONS**

Mayor Christman opened the meeting for any Public Comments.

Resident Helen Clinton and Mike Kostka expressed the importance of keeping the Tug Ludington in the City of Kewaunee.

**CONSENT AGENDA**

- a. **Boards, Commissions, Committee and Staff Reports: (Community Center, Lighthouse Preservation, Park & Rec., Library Board, Clock, Plan Commission and Staff Reports)**
- b. **Operator’s License: Loren R. Smiley -----Various  
Christine J. Karcz-----Port-O-Call  
Claude Stangel-----Various**
- c. **Cigarette and Tobacco License: Waterfront Bar & Grill, LLC – 215 N. Main St.**
- d. **ORD NO. 590-1-18, Chapter 14 – 236 – Appeals (second reading)**
- e. **ORD NO. 592-18 Chapter 94-10; R-1 Single Family (d) Conditional Uses Update (second reading)**
- f. **Action on Tug Ludington Gangway**
- g. **Approval on Placement of Statue in Harbor Park**
- h. **Approval of Obtaining Bids for the Boat Launch**

Mayor Christman asked if the Council would like to pull anything from the consent agenda for further discussion. Alderperson Griffith asked to have Item “f” “Action on Tug Ludington Gangway” pulled from the Consent Agenda for further discussion.

***Aldersperson Dworak moved, seconded by Aldersperson Kuehl to remove “Action on the Tug Ludington Gangway” for further discussion and approve the remaining items on the Consent Agenda. Motion carried unanimously.***

#### **Action on Tug Ludington Gangway**

Aldersperson Griffith questioned why the City would spend \$10,000 on engineering and building a new gangway for the Tug Ludington, only to discover that there are too many repairs that are needed? Discussion was held on some of the repairs needed and the great support from the community for the Tug Ludington. Paul Jirtle, Chairman of the Tug Ludington Committee, explained that the Committee has been looking into the replacement of the gangway, Jesse Kleiman has offered to build the gangway, but will only do so with an engineered plan. Jesse will donate his time the City would have to pay for the engineering and materials for the gangway. A quote has been received from Bay Engineering, Inc. to design the gangway in the amount of \$4,500.

***Aldersperson Zimmerman moved, seconded by Aldersperson Schiller to approve up to \$10,000 on a new Gangway for the Tug Ludington. Upon a roll call vote; Zimmerman, Dworak, Kuehl, Schiller – aye, Griffith and Jackson-nay motion carried.***

#### **MAYOR'S REPORT**

##### **Marquette School Update**

Mayor Christman explained that the contract and amendment to the contract have both been signed. There is a preconstruction meeting being held on July 10, 2018, and if everything is taken care of at this meeting the contractors would have to start the project within 10 days.

##### **Kewaunee School District Update**

Kewaunee County Schools, back to school program is taking application until August 6 the program supplies, school supplies for families in need.

Kewaunee School District held a summit for the future of the School District. The School District is taking applications for the vacant seat on the Board.

#### **NEW BUSINESS:**

##### **Appeal Decision to Connect to City Services-Tom & Linda Kleiman**

Building Inspector Angoli reviewed the requirements of the DNR and the City Ordinance regarding hooking up to water and sewer when it runs past your house. The Kleimans were not present to discuss this issue. The Kleimans will be placed and notified about the next meeting in August.

***Aldersperson Schiller moved, seconded by Aldersperson Kuehl to table the Appeal decision and place it on the August Meeting, and the Kleimans contacted. Motion carried unanimously.***

##### **Placement of Reader Boards for Historic Walking Tour**

Robin Nelson presented samples of the Reader Board that they will be using along with a map showing the designated placements. The Committee has received funding and Kewaunee Fabricating will be making the frames for the Reader Boards.

***Aldersperson Zimmerman moved, seconded by Aldersperson Kuehl to approve the placement of the Reader Boards per map and schedule. Upon a roll call vote, motion carried unanimously.***

### **HWY 42 & Miller Street Contractor Issues**

Administrator Schnook informed the Council that on July 2, 2018, City of Kewaunee Staff Member was informed that PTS would be subcontracting-out their work for this project, which is scheduled to start July 9, 2018. As administrator and being approved by the Mayor PTS was informed that the work not begin until after the July 9, Council Meeting. Discussion was held on who is responsible if something goes wrong on the project. Mark Schlies, from PTS Contractors stated that the Bond for the project is in PTS's name, stating: *"The Contract is in my name so if anything goes wrong it is on PTS."*

***Aldersperson Schiller moved, seconded by Aldersperson Kuehl to authorize & proceed with the sub-contractor Wood Sewer & Excavating, Inc. Upon a roll call vote motion carried unanimously.***

### **Review Sewage Plant Compliance Maintenance Annual Report and Adoption of Resolution No. 1064-18, Approving the Reports Submittal to the Wisconsin DNR.**

This is an Annual Report the City Sewage Plant needs to complete to stay in compliance with the DNR. The City received a grade of "A" on all items except one wherein the City received a "B" rating.

***Aldersperson Kuehl moved, seconded by Aldersperson Schiller the adoption of Resolution 1064-18, approving the Report's Submittal to the Wisconsin DNR. Motion carried unanimously.***

### **Clean Vessel Grant Update**

Administrator Schnook explained that he has met with the DNR regarding the Clean Vessel Grant reimbursement of \$54,000 and the DNR has turned our request down because the invoice dates fall outside the dates of the grant. The actual work was done this Spring, but everything was paid for in 2017. Administrator Schnook explained that he is waiting for a call from Mike Raimonde of Foth to set up a meeting with Foth and Michels Corp. to develop a new set of bills that will be acceptable to the DNR. The Administrator stated that DNR staff was informed on a regular and on-going basis as to where the City was at with this grant. The City acted in good faith and are now being penalized after the fact.

### **Condemnation and Plans for Demolition of House on Harrison Street**

Building Inspector Angoli explained that the City Plan Commission recommended that the Council Authorize the demolition of a house located at 513 Harrison Street. No one has lived in it for a year and half, there is 3 feet of water in the basement; you can see the inside of the house from the outside in multiple areas. Neither the owners nor the Credit Union want anything to do with the property. Building Inspector Angoli also explained that based on advice of the City Attorney, it is recommend that the City not take the house down until the City receives a Judge order to have the building demolished.

***Aldersperson Kuehl moved, seconded by Aldersperson Griffith to allow Building Inspector Angoli to proceed with condemnation of the house in question at 513 Harrison Street.***

### **May Cash Report**

The Council reviewed the May and June Cash Report, no questions.

### **May Revenue and Expenditure Report**

Aldersperson Schiller questioned why the Property Tax Line in the Revenue only shows 3% collected. Clerk/Treasurer stated that there is over \$900,000 in out GL account that needs to be split between all the Property Tax line items with a Journal Entry. The Auditors usually do this at the end of the year, but Decur will take to Baker Tilly and see if she can do it herself.

### **Approval of May 2018 Accounts Payable**

Aldersperson Schiller asked if there was any way the Check Detail Report can be alphabetized to make it easier to read. Clerk/Treasurer Decur stated she will check with Banyon to see if there is a report out there that will alphabetize the account payable.

***Aldersperson Schiller moved, seconded by Aldersperson Kuehl to approve the May 2018 Accounts Payable and Payroll in the amount of \$425,880.05. Motion carried unanimously.***

### **ANNOUNCEMENTS**

Administrator Schnook and Public Works Director Murphy informed the Council that the Water Department found more leaks in the infrastructure; one of the leaks includes a fire hydrant. The fire hydrant alone is about \$9,300 and the best guess at this point to do the total project right it will be around \$40,000. This will be on the next Committee of the Whole Meeting for discussion.

Aldersperson Griffith was wondering if anything was being done with the issues of illegal signage.

Aldersperson Zimmerman was asked why the Fee Schedule was not on the Web Site.

Aldersperson Kuehl stated that the Clock Celebration went well.

### **ADJOURNMENT**

***Aldersperson Zimmerman moved, seconded by Aldersperson Dworak to adjourn the meeting at 7:26 pm. Motion carried unanimously.***

Submitted by Clerk/Treasurer Decur