

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
REGULAR MEETING  
JULY 11, 2016**

Present: Mayor Christman, Aldermen Dworak, Griffith, Kuehl, Jelinek, Jirtle, D. Kickbusch, Schiller, Zimmerman

Absent: None

Others: Administrator Ellefson, Deputy Clerk/Treasurer Jackson, Public Works Director Murphy, City Attorney Wolske, Police Chief Salentine, Fire Chief Hlinak, JJ Vollenweider, Vicki Vollenweider

Mayor Christman called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

Mayor Christman presented Fire Chief Hlinak with a Mayoral Proclamation recognizing his achievement in being selected by the Wisconsin State Fire Chief's Association as 2016 Volunteer Fire Chief of the year.

The Council received the Finance Committee minutes of June 13, 2016.

**Dworak moved and Griffith seconded to approve June 2016 Accounts Payable in the amount of \$70,636.38. Upon a roll call vote, motion carried unanimously.**

The Council received the Personnel Committee minutes of June 17, 2016.

The Council received the Public Property & Safety Committee minutes of June 28, 2016.

**Griffith moved and Dworak seconded to approve the Surplus Property Policy. Motion carried unanimously.**

**Jirtle moved and Griffith seconded to approve removing a tree and repairing the sidewalk on the east side of Haney Park. Motion carried unanimously.**

The Council received the Public Works Committee minutes of June 28, 2016.

The Council received the Ad-Hoc Clock Committee minutes of June 15, 2016.

The Council received the K9 Committee minutes of June 29, 2016.

The Council received the Lighthouse Preservation Committee minutes of June 16, 2016.

The Council received the Parks & Recreation Committee minutes of June 14, 2016.

The Council received the Plan Commission minutes of June 20, 2016.

The Council received the Zoning Board of Appeals minutes of June 17, 2016.

**Kickbusch moved and Jirtle seconded to approve the June 13, 2016 Regular Council Meeting and June 28, 2016 Special Meeting minutes as submitted. Motion carried unanimously.**

**Griffith moved and Schiller seconded to approve RESOLUTION 1049-16, A RESOLUTION BY THE CITY OF KEWAUNEE COMMON COUNCIL ACKNOWLEDGING REVIEW OF THE 2015 COMPLIANCE MAINTENANCE REPORT (CMR) AND DIRECTING THE CITY PUBLIC WORKS DIRECTOR TO SUBMIT THE REPORT TO THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AS REQUIRED. Motion carried unanimously.**

**Jelinek moved and Kuehl seconded to introduce the second reading and adoption of ORDINANCE 575-16, AN ORDINANCE AMENDING PORTIONS OF CHAPTER 1 ENTITLED "GENERAL PROVISIONS" AND CHAPTER 2 ENTITLED "ADMINISTRATION" OF THE MUNICIPAL CODE OF KEWAUNEE, WISCONSIN. Upon a roll call vote, motion carried unanimously.**

Administrator Ellefson presented the Council with information regarding upcoming changes to the collection of room tax. The City's portion will decrease to 30% with the remaining 70% being required to go to a tourism entity or other organization, such as a chamber of commerce.

**Zimmerman moved and Kuehl seconded to authorize Administrator Ellefson and Public Works Director Murphy to recruit and hire a cleaning person for four hours per week at a \$15.00 per hour. Motion carried unanimously.**

Mayor Christman provided an update on the grant funded projects happening in the City of Kewaunee. To date the City has been awarded \$4,504,310 for current and near-future projects.

**Jirtle moved and Kickbusch seconded to adjourn the meeting at 7:41 p.m. Motion carried unanimously.**