

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
August 14, 2017**

Present: Mayor Christman, Alderperson Dworak, Jirtle, Schiller, Jelinek, Kickbusch, Kuehl, Griffith and Zimmerman

Absent: None

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Murphy, Librarian Grosshuesch, Police Chief Salentine and Ambulance Co-Director Joe Steiner

Mayor Christman called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited followed by prayer and meditation.

**APPROVAL OF JUNE 28 AND JULY 10, 2017 COMMON COUNCIL MINUTES**

***Alderperson Dworak moved and Alderperson Schiller seconded the motion to approve the June 28 and July 10, 2017 Common Council Minutes as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

Representative Joel Kitchens commended the City on the Harbor Project. Mr. Kitchens updated the Council on the progress on the State Budget, we are trying to get more Highway Aid to the local levels. The state is looking to demolish the current Brown County Correctional Institute and have a private developer construct a new Correctional Institute and it looks like Kewaunee County is a viable option.

Joe Mills highly recommends that the Council tables the Three-year Tote System Garbage Contract. Mr. Mills has not talked to anyone that wants the totes. The residents need to understand the reasons behind the contract.

Matt Joski feels that a compromise could be reached regarding the No Parking Signs on First Street between Miller Street and Ellis Street by retaining parking on one side of the street only.

Molly Dorner stated that they live in the center of First Street between Ellis Street and Miller Street, if we have a family function where are they supposed to park, our driveway only holds three cars.

**CONSENT AGENDA**

**Boards, Committees & Commission Reports: (Public Library, Community Center, Park & Rec & K-9)**

**Student Project-Painting the Storm Sewers**

**Set User Fees for Harbor Park**

**Outdoor Recreation Plan update**

**Operator's License-Tara Dellemann, Joseph Ratcliffe and Deena Garcia**

Mayor Christman requested that the Community Center Minutes be pulled from the Consent Agenda to discuss motions made with non-members.

***Alderperson Schiller moved and Alderperson Jirtle seconded to approve the Consent Agenda with the removal of the Community Centers Minutes. Motion carried unanimously.***

**Community Center Committee Minutes**

Mayor Christman requested that the Community Center Committee review and correct their minutes dated July 14<sup>th</sup>, 2017. Motions were made from two residents that are not officially on the Committee as of yet.

***Aldersperson Jelinek moved and Aldersperson Kuehl seconded the motion to remand the July 14<sup>th</sup> meeting minutes to the Community Center Committee for correction and place on the next Council Agenda for approval. Motion carried unanimously.***

**MAYOR’S REPORT & ANNOUNCEMENTS**

**Appointment to the Community Center Committee**

Mayor Christman shared the qualification and requested the appointment of Janice Gilbertson, Donna Wallace and Mike Hausknecht to the Community Center Committee.

***Aldersperson Dworak moved and Aldersperson Jirtle seconded the motion to approve the appointment of Janice Gilbertson, Donna Wallace and Mike Hausknecht to the Community Center Committee. Motion carried.***

**Report financial standing with the Harbor Project**

Administrator Schnook reviewed with the Council the financial standing of the Harbor Project. Keep in mind that the totals here show adjustment number six from Foth that we have not received yet, but is included into the amounts below

Estimated Total Project:	\$4,499,795.00	City Contribution:	\$300,445
Funds paid to date:	\$3,145,090.37	Lighthouse Fund	-\$ 65,055
Pending Invoice:	<u>\$ 549,601.69</u>	Lighthouse Donation	<u>-\$ 20,000</u>
Remaining to be Paid:	\$ 805,102.94	Total Funds needed:	\$215,945
		Possible Clean Vessel Grant:	-\$ 54,750
Ayres Budgeted amount	\$ 76,000.00	Add Ayres overage:	+\$ 3,850
Ayres Actual Cost:	<u>\$ 79,850.00</u>	Estimated Grand Total	
Difference	-\$ 3,850.00	Contribution by the City	\$165,045

Aldersperson Schiller asked if Administrator Schnook could find out why Foth is adding \$20,000 for Engineering and \$34,506 for construction by Michel’s so late in the project time frame and if we are retaining the 10% required and bring it to the next COW Meeting for discussion.

**NEW BUSINESS**

**Approval of July 2017 Accounts Payable**

***Aldersperson Zimmerman moved and Aldersperson Jelinek seconded the motion to approve the July 2017 Accounts Payable in the amount of \$280,641.39. Aldersperson Dworak – aye, Jirtle – aye, Schiller – aye, Jelinek – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye and Zimmerman – aye. Motion carried unanimously.***

**2017 Revenue/Expense**

The July Revenue/Expenditure Report was distributed. Administrator Schnook informed the Council that we have been working on the expenditures and is confident with the numbers. We will start work on the Revenue Fund.

### **Extension of Line of Credit – Bank of Luxemburg**

Discussion to extend the Line of Credit by 3 months for the purpose of paying the remainder of the Harbor Project.

***Alderson Kuehl moved and Alderson Schiller seconded the motion to approve the line of credit with the Bank of Luxemburg until October 29, 2017. Alderson Dworak – aye, Jirtle – aye, Jelinek – aye, Schiller – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye and Zimmerman – aye. Motion carried unanimously.***

### **No Parking on First Street Between Miller Street and Ellis Streets**

It was the consensus of the Council that parking on the East Side of First Street between Ellis Street and Miller Street stays as is. Place No Parking Signs on the West Side of the Street and the East side going south of Miller Street, footage to be determined by Public Works Director Murphy.

***Alderson Jelinek moved and Alderson Griffith seconded the motion to approve No Parking Signs on the West Side of First Street and that the Public Works Director will determine the footage of no parking on the East Side South of Miller, Parking will be allowed on the remainder of the East Side of First Street to Ellis Street. Motion carried unanimously.***

(Public Works Director Murphy measured the distance needed for no parking on the East side of First South of Miller as 312'.)

### **Three-year Tote System Garbage Contract**

Administrator Schnook stated that on July 24, 2017, the Committee of the Whole recommended to send to the City Council a recommendation to approve the three-year contract with Advanced Disposal for a tote system. Alderson Dworak has proposed additional conditions to be added in the motion if the Council sees fit. The City Council agreed with the conditions and to only allow pick up for residential buildings for a four-plex or smaller, also residents that are located above a business should receive totes.

***Alderson Dworak moved and Alderson Schiller seconded the motion to approve an amended contract with Advance Disposal as proposed to begin October 1, 2017 for a three-year period using a tote system of collection with the following stipulations:***

- a. That all affected city residents (including River Road residents) be informed via mailing as to why the change is being made and why other alternatives such as raising garbage sticker fees were not feasible.***
  - i. This information should be made available to all residents by Sept. 1, 2017***
- b. That all commercial property owners be apprised of the impact this may have on them as they will no longer be able to have any garbage or recyclables picked up in the blue containers***
  - i. This information should be made available to all affected commercial businesses by Sept. 1, 2017***
  - ii. That Advanced Disposal be open to negotiating agreements for totes or dumpsters with any commercial business on an individual basis, including those who have current contracts in place but may wish to change or modify their needs at this point***
- c. That residents may turn in unused garbage stickers to city hall for reimbursement after October 1, 2017 until November 1, 2017.***
- d. That the state mandated reduction in our tax levy come from the unallocated excess levy from the adopted levy of 12/12/16 per attachment 6c from COW meeting on 7/24/17***

***Alderson Dworak – aye, Jirtle – aye, Jelinek – aye, Schiller – aye, Kickbusch – aye, Kuehl – aye, Griffith – aye and Zimmerman – aye. Motion carried unanimously.***

### **Discussion/Action Goose Problem**

Administrator Schnook stated to he has been receiving complaints from City Councilors and Staff that the number of geese in the City is very high and that the mess they are leaving in our lakefront public areas has risen to the level beyond that of a small nuisance. The City of Kewaunee contracted with Greatlakes Avian Pest Control several years ago with good success. The City previously had a Depredation Permit from the Federal Department of Fish and Wildlife which allowed for the oiling of eggs and killing of birds, which also was viewed as successful. Schnook was asked by Alderson Schiller and Alderson Kickbusch to contact Greatlakes Avian Pest Control and see what the company would charge for providing a similar service to what they provided the community previously. The cost would be \$500.00 per month and \$150.00 per coyote decoy with the recommended amount being five or \$750.00. Staff have also been asked to apply, on behalf of the City of Kewaunee, for a Depredation Permit from the Federal Department of Fish and Wildlife. Both actions will take Council approval. Alderson Schiller explained to the City Council that the \$500 a month fee would include Greatlakes Avian Pest Control coming here on a weekly basis with his coyote decoy that he has mounted on a boat and Radio Control Vehicle. This allows him to move around the area where the geese are congregating. He also has the standing coyote decoy's that you place in the ground and they are stationary. Jeff with Greatlakes Avian Pest Control felt that using the mobile decoys might do the trick. This is something to keep in mind at budget time. The City Council agreed that we should try it for the next two months and see if it helps. Public Works Director offered to use monies from the Marina Fund for 2017.

***Alderson Jirtle moved and Alderson Kuehl seconded the motion to approve the hiring of Greatlakes Avian Pest Control for the next two months and take the monies out of the Marina Fund, and consider adding this service to the 2018 Budget. Motion carried unanimously.***

### **Update on Marquette School Projects**

#### **Contract for Attorney**

Administrator Schnook informed the City Council that he has signed a contract with Attorney Art Harrington, a legal expert in this field who is very knowledgeable on the law surrounding contaminated property. The City has worked with Attorney Harrington on the Hammercheck Site. Attorney Harrington has sent a letter with a step by step process that should be followed to see the acquisition of Marquette School takes place with no state liability. Attorney Harrington also said that the City should not take possession of the Property until it is known what is there. The Council reviewed the strategy/step by step plan process outline by Attorney Harrington.

***Alderson Schiller moved and Alderson Kuehl seconded the motion that it is the senses of the Council to have Administrator Schnook to move forward with the step by step process presented by Attorney Harrington. Motion carried unanimously.***

### **Review Fundraising Strategies**

Administrator Schnook reviewed fundraising option that he has collected from Council and residents, which included; sell salvageable items, offer a developer some incentives to build on it, sell municipal bonds, go fund me page and a pizza sale. It was suggested by Alderson Schiller that if a go fund me page is set up, to watch what they charge, and perhaps look for alternative site is nonprofit orientated. Mayor Christman stated that we need to keep this list close and continue to look at options.

#### **OTHER BUSINESS**

Aldersperson Dworak asked what the status of the IT upgrades. Administrator Schnook informed the Council that staff are waiting for one more quote on the phone system, at this point we are still on hold with the County until they decide to hire another Tech person.

#### **CLOSED SESSION**

*Aldersperson Kickbusch moved and Aldersperson Zimmerman seconded the motion to convene into Closed Session pursuant to Wisconsin Statute 19.85 (1) (e) and 19.85 (1) (c) at 9:07 pm. Motion carried unanimously.*

*Aldersperson Griffith moved and Aldersperson Zimmerman seconded the motion to reconvene into Open Session at 9:17 pm. Motion carried unanimously.*

#### **ANY ACTION ON CLOSED SESSION**

None

#### **ADJOURNMENT**

*Aldersperson Jirtle moved and Aldersperson Zimmerman seconded the motion to adjourn the meeting at 9.18 pm. Motion carried unanimously.*

Submitted by Clerk/Treasurer Decur