

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
REGULAR MEETING
SEPTEMBER 19, 2016**

Present: Mayor Christman, Aldermen Dworak, Griffith, Kuehl, Jelinek, Jirtle, D. Kickbusch, Schiller, Council Youth Representative JJ Vollenweider

Absent: Alderman Zimmerman-Excused

Others: Administrator Kolata, Clerk/Treasurer Jackson, Public Works Director Murphy, City Attorney Wolske, Police Chief Salentine, Ambulance Co-Director Steiner, Craig Harly-Foth, Mike Raimonde-Foth, Brian Hinrichs-Foth, Tom Rezcek, Bob Delebreaux, Helen Clinton, Vicki Vollenweider, Adam Gronke, Jim Schaller, Robin Nelson, Jayne Conard

Mayor Christman called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

The Council received the Finance Committee minutes of August 8 and August 15, 2016.

Dworak moved and Griffith seconded to approve operator's licenses as submitted. Motion carried unanimously.

Dworak moved and Jirtle seconded to approve a taxi cab license for Randall Johnson with the contingency that he provide the City with a new Certificate of Insurance listing the City of Kewaunee as the certificate holder. Motion carried unanimously.

Dworak moved and Kuehl seconded to approve August 2016 Accounts Payable in the amount of \$1,563,728.94. Upon a roll call vote, motion carried unanimously.

The Council received the Personnel Committee minutes of August 18, 2016.

The Council received the Public Property & Safety Committee minutes of August 30, 2016.

Griffith moved and Jelinek seconded to decommission the elevator at the senior center and turn the upstairs floor space back over to the fire department. There was discussion regarding the availability of renting out the upstairs for events and liability issues due to ADA accessibility. The original motion was rescinded.

Griffith moved and Schiller seconded to approve decommissioning of the elevator at the senior center. Motion carried unanimously.

The council decided to table the subject of turning the upstairs floor space back over to the fire department.

Griffith moved and Kickbusch seconded to approve the bid process for the City Hall HVAC system replacement. Motion carried unanimously.

The Council received the Public Works Committee minutes of August 30, 2016.

Jirtle moved and Jelinek seconded to award the LRIP material bid to Northeast Asphalt. Upon a roll call vote, motion carried with Kickbusch voting nay.

The Council received the Lighthouse Preservation Committee minutes of August 18, 2016.

The Council received the Parks & Recreation Committee minutes of September 6, 2016. Mayor Christman added that the following additions should be made to the minutes. The first item under Clock Update should read: Mayor Christman got in touch with Kelly Raleigh-Moses from the Department of Natural Resources about the trail property owner. Under New Business, the third item under the disaster relief report should read: Trees will NOT be covered by insurance if they did not cause property damage.

Jirtle moved and Jelinek seconded to approve the August 8, 2016 Regular Council Meeting and August 23 and 29, 2016 Special Meeting minutes as submitted. Motion carried unanimously.

First reading of Charter Ordinance, A Charter Ordinance Providing for the Separation of the Offices of the City Treasurer and the City Assessor and Election Thereto by the Common Council.

The Council reviewed and discussed Addendum No. 16-02 for the Dockwall Repairs and Harbor Park Improvements Project from Foth for a total change to the construction management agreement of \$201,464. **After discussion Schiller moved and Griffith seconded to approve the change order, holding the decision on alternate bid items A6 and A7 regarding the vinyl windows. Upon a roll call vote, motion carried with Kickbusch voting nay.**

Mayor Christman appointed Mark Aulik Emergency Management Director and looked for approval from the Council. Discussion ensued regarding the process and criteria used for selecting this candidate. **Kickbusch moved to appoint Mark Aulik as Emergency Management Director. There was no second to the motion.**

Griffith moved and Kuehl seconded to approve acceptance of the deed and any accompanying easement(s) in forms satisfactory to the City Attorney. Motion carried unanimously.

The Council discussed the required room tax changes prior to January 1, 2017. **Griffith moved and Schiller seconded to approve for 70% of room tax receipts, as required for the new law, to be given to the Kewaunee Chamber of Commerce provided they agree to meet the requirements of the statute. Motion carried unanimously.**

Jirtle moved and Dworak seconded to approve the K-9 Care and Handler Compensation Memorandum of Understanding with the intent that any wages for

care of the K-9 to be paid for with the donations received. Motion carried unanimously.

The Council discussed the K-9 officer's compensatory time bank hours limit since he'll likely approach the limit quickly due to the memorandum of understanding approved. The Council decided to leave the bank limit at 40 hours knowing that it may need to be addressed in the future.

The Council received a copy of the K-9 Use Agreement drafted by the police department and asked Clerk/Treasurer Jackson to go through the numbers and add in vacation time, sick time, and health insurance to the calculation.

Jim Schaller provided the Council with an update of the Lighthouse Walking Tour the Lighthouse Preservation Committee is working on.

Griffith moved and Kuehl seconded at 8:43 p.m. to enter into Closed Session pursuant to WI Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Discussion on proposed union contract and ground rules for negotiation.

Jirtle moved and Dworak seconded at 9:18 p.m. to return to Open Session pursuant to WI Statute 19.85 (2). Motion carried unanimously.

Griffith moved and Kuehl seconded to adjourn the meeting at 9:18 p.m. Motion carried unanimously.