

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
REGULAR MEETING  
OCTOBER 10, 2016**

Present: Mayor Christman, Aldermen Dworak, Griffith, Kuehl, Jelinek, Zimmerman, D. Kickbusch, Schiller, Council Youth Representative JJ Vollenweider

Absent: Alderman Jirtle-Excused

Others: Clerk/Treasurer Jackson, Public Works Director Murphy, City Attorney Wolske, Police Chief Salentine, Ambulance Co-Director Steiner, Fire Chief Hlinak, Jim Schaller, Robin Nelson, David DeTroye, Pete Kolaszewski-Ayres, Adam Enderby-Ayres, Steve Carlson-Datatech, Zac Albrecht-Datatech, Jeff Karchinski-Datatech

Mayor Christman called the meeting to order at 7:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

Datatech presented and made recommendations to the Council regarding the City email server and server/backup process. No decisions were made.

The Council received the Finance Committee minutes of September 19 and October 3, 2016.

**Dworak moved and Kuehl seconded to approve September 2016 Accounts Payable in the amount of \$908,422.55. Upon a roll call vote, motion carried unanimously.**

**Dworak moved and Griffith seconded to allocate money from the City Administration budget to be used for fire department vehicle repairs as may be necessary at an amount not to exceed \$15,000. Upon a roll call vote, motion carried unanimously.**

The Council received the Personnel Committee minutes of September 15, 23, 28 and October 5, 2016.

**Zimmerman moved and Jelinek seconded to approve the revised personnel policy. Upon a roll call vote, motion carried unanimously.**

**Jelinek moved and Schiller seconded to contract with Kyle Ellefson for limited term budget assistance at a total not to exceed \$1,500. Motion carried unanimously.**

**Kickbusch moved and Zimmerman seconded to appoint Jim Stadler as Interim City Administrator at a wage of \$1 - \$500 per month. Upon a roll call vote, motion carried unanimously.**

**Schiller moved and Zimmerman seconded to offer the police union a one year extension of their current contract with wages to remain at the 2016 rate and an amendment to be drafted by City Attorney Wolske. Motion carried unanimously.**

The Council received the Public Property & Safety Committee minutes of October 4, 2016.

**Griffith moved and Kuehl seconded to approve the School Liaison Officer Contract with the Kewaunee School District. Motion carried unanimously.**

**Kickbusch moved and Zimmerman seconded to approve the bid process for the cemetery lawn contract and grave digging with advertisement for bids to be placed in the Green Bay Press Gazette, Kewaunee County Star News, on the City website, and on the City Facebook page. Motion carried unanimously.**

**Kuehl moved and Dworak seconded to consider the sale of a portion of 31 241 NE24 31-5 located next to Nicolet Bank on Marquette Drive due to an interested party coming forward. Sale contingent upon an acceptable offer to purchase. Upon a roll call vote, motion carried unanimously.**

**Griffith moved and Jelinek seconded to approve a bid from Johnson & Jonet for the City Hall HVAC system upgrade project at a total cost not to exceed \$175,000 including asbestos removal. Motion carried unanimously.**

The Council received the Public Works Committee minutes of October 4, 2016.

**Schiller moved and Jelinek seconded to approve the September 19, 2016 Regular Council Meeting minutes as submitted. Motion carried unanimously.**

First reading of Ordinance 576-16, A Ordinance Amending Chapter 70 of the Municipal Code of Kewaunee, Wisconsin, Entitled "Taxation"

**Kuehl moved and Jelinek seconded to approve the K9 Use Agreement. Motion carried unanimously.**

Robin Nelson presented opportunities for grant writing to get wood windows in the lighthouse. She asked for permission to write grants on behalf of the City and Council directed her to write grants with submission and acceptance to be approved by the Council. She was directed to meet with Public Works Director Murphy regarding any questions she may have.

The Council discussed the fire and ambulance agreements with surrounding townships. Griffith moved and Kuehl seconded to table the discussion. Motion carried unanimously.

**Jelinek moved and Griffith seconded to adjourn the meeting at 8:37 p.m. Motion carried unanimously.**