

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
DECEMBER 9, 2019 – 6:00pm**

Present: Mayor Christman, Alderpersons Dworak, Jackson, Schiller, Jelinek, Stangel, Mills and Zimmerman.

Excused: Council President Kuehl

Others Present: Administrator Schnook, Clerk/Treasurer Decur, Building Inspector Davister and Deputy Police Chief Kleiman.

Mayor Christman called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited and followed by a prayer/meditation.

APPROVAL OF NOVEMBER 11, 2019 AND NOVEMBER 25, 2019, COMMON COUNCIL MINUTES.

Aldersperson Mills asked to have the November 11, 2019, meeting minutes corrected on Page 3 of 5, under Tug Update to stated "The Tug Ludington brought in a total *Net Profit* of \$4,816.38." Instead of "The Tug Ludington brought in a total of revenue of \$4,816.38." Aldersperson Mills requested a correction on page 4 of 5, under Placement of Native American Statue Update it should read "Christmas Decorations" not, "Christman Decorations".

Aldersperson Stangel moved, seconded by Aldersperson Schiller, to approve the November 11, 2019, Common Council with the above changes and November 25, 2019, Common Council Meeting Minutes as presented. Motion carried unanimously.

PUBLIC COMMENT/COMMUNICATIONS

Mayor Christman opened the meeting for any Public Comment.

Hearing none, Mayor Christman Closed Public Comment.

CONSENT AGENDA

- a. Boards, Commissions, Committees and Staff Report; (Community Center, Police and Fire Commission, Lighthouse, Tug Committees and October Staff Reports)**
- b. 2020 Fee Schedule**

Mayor Christman asked if there was any item need to be taken off the Consent Agenda for further discussion.

Aldersperson Jelinek ask to have 5.b., 2020 Fee Schedule, removed for further discussion.

Aldersperson Jelinek moved, seconded by Aldersperson Dworak, to approve 5. a. of the Consent Agenda. Motion carried unanimously.

5.b. 2020 Fee Schedule

Aldersperson Jelinek questioned the minimum fee being charged on page 6 of the fee schedule, under C. Commercial, 1.New buildings, Additions, Alterations, Remodels, a. Building. It states that there is a minimum charge of \$250.00. Aldersperson Jelinek felt that was high. il someone was replacing a door which leads to a residential portion of a building, the fee is more than the door.

Discussion was held on how to regulate if a permit is being taken out for use of a Commercial Building or residential Building and which code is needed to be followed. Do we assign a building permit fee based

upon the zone or the use? This needs to be clarified. The increase in the Public Fire Protection fee was discussed and will be checked and brought back at the next Council Meeting. Robbie Davister also said the Council should consider an inspection fee for driveways.

Alderson Jelinek moved, seconded by Alderson Mills to approve the 2020 Fee Schedule, with the exception of the Public Fire Protection Fee, which will be brought back at the next Council Meeting. Motion carried unanimously.

MAYOR'S REPORT

Seating of Student Council Representative – Elizabeth Lamack

Mayor Christman introduced Elizabeth Lamack, the new Student Council Representative.

Flooding Task Force

Mayor Christman stated she has been in contact with Keith Kompoltowicz, Chief of Water Hydrology Board, from the Army Corp. of Engineers, to bring the education program to Kewaunee. On December 3rd, Mayor Christman received word that the Army Corp of Engineers is in the planning stages for an education event to be held possibly on January 13, 2020, in Door County. Mr. Kompoltowicz has been talking to Pat Kuhne from the Emergency Management and Bob Stanek, the Army Corp Area Engineer, to keep them informed. Mayor Christman has been in contact with Mr. Stanek regarding the use of the sandbag filling machine and the request is being processed. Mayor Christman and Mr. Stanek also talked about what the Kewaunee Office of the Army Corp of Engineers is doing to protect their building, which is surrounded by water. The Army Corp of Engineers is looking in to a product called Super Sack. It is a 3x5 industrial Cement bag. Once the Army Corp of Engineers starts utilizing the Super Sacks, Mr. Stanek will call with an update. The Army Corp of Engineers is also pumping water at their facility.

OLD BUSINESS

None

NEW BUSINESS

Resolution No. 1081-19-Support of a National Marine Sanctuary in WI Mid-Lake Region

Mayor Christman reviewed the proposed Resolution No. 1081-19 in support of a National Marine Sanctuary in Wisconsin's Mid-Lake Region, and possible Inclusion of Kewaunee County's Coastal Areas.

Alderson Schiller moved, seconded by Alderson Jelinek, to approve Resolution No. 1081-19, in Support of a National Marine Sanctuary in Wisconsin's Mid-Lake Region, and possible inclusion of Kewaunee County's Coastal Areas. Upon a roll call vote, motion carried unanimously.

Resolution No. 1082-19 – Election Inspectors

Mayor Christman reviewed proposed Resolution No. 1082-19 – Appointing Election Officials for the 2020-2021 Election Cycle.

Alderson Mills moved, seconded by Alderson Jackson, to adopt Resolution No. 1082-19, Appointing Election Officials for the 2020-2021 Election Cycle. Upon a roll call vote, motion carried unanimously.

November - Cash Report

Mayor Christman asked if anyone had questions regarding the November Cash Report. No questions were asked.

November - YTD Revenue/Expenditures

Mayor Christman asked if anyone had any questions regarding the November YTD Revenues and Expenditures.

Aldersperson Mills questioned the placement of the 2% Fire Dues into the 401 equipment replacement fund.

Clerk/Treasurer Decur stated that this was done in the beginning of December and will show next month's reports.

Approval of November 2019 Accounts Payable

Mayor Christman stated that the Council has received a copy of the November 2019 Accounts Payable Report and asked if there were any questions. There were no questions.

Aldersperson Zimmerman moved, seconded by Aldersperson Dworak, to approve the November 2019 Accounts Payable and Payroll Report in the amount of \$948,418.45. Upon a roll call vote, motion carried unanimously.

Property Acquisition/Demolition – 511 Dodge Street, Kewaunee, WI 54216

Administrator Schnook apologized for the short notice on this agenda item stating it was time sensitive and would need to be addressed prior to year-end. Administrator Schnook explained the owner of the property has died and the family does not want the house. The family is willing to deed it to the City if the City pays for the demolition. There are no back taxes owed on the house. Staff recommend taking the house because the City could possibly recoup about half of the cost to demolish; estimated to be about \$10,000. The house has been condemned and is horrible condition according to the Building Inspector; it is not worth fixing up.

Aldersperson Mills moved, seconded by Aldersperson Jelinek to have the Building Inspector and City Attorney work with the Family to obtain a clear title to the home prior to year-end as to avoid taxes in 2020. Upon a roll call vote, Alderspersons Dworak, Jackson, Schiller, Jelinek, Stangel and Mills – aye, Aldersperson Zimmerman abstained. Motion carried,

ANNOUNCEMENTS

Administrator Schnook thanked Mayor Christman for her due diligence handling of the Flooding Issues over the weekend.

Aldersperson Stangel asked if there is any word regarding Shopko. Nothing new has happened.

Administrator Schnook reminded the Council that the next Committee of the Whole Meeting has been moved to December 16, 2019 at 6:00 p.m., and the Staff Christmas Lunch will be held on Friday, December 20, 2019, at noon.

Mayor Christman congratulated Public Works Director Brandon Strelow who recently graduated from the Wisconsin Public Works Management Institute.

Aldersperson Jelinek stated that he has taken out nomination papers, for Mayor, for the April Election.

ADJOURNMENT

Aldersperson Mills moved, seconded by Aldersperson Stangel, to adjourn the meeting at 6:57 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur