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OFFICIAL MINUTES OF  
**CITY OF KEWAUNEE COMMITTEE OF THE WHOLE (COW)**  
Kewaunee Municipal Building, 401 Fifth Street  
**MONDAY JANUARY 22, 2018 - 6:00 P.M.**  
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Present: Chairperson Dworak, Mayor Christman, Alderpersons Jirtle, Kuehl, Kickbusch, Jelinek, Schiller, Griffith, and Dworak

Absent: None

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Murphy, Police Chief Salentine, Ambulance Co-Director Steiner, Librarian Petrina.

Chairperson Dworak called the meeting to order at 6:00 p.m.

APPROVAL OF THE COMMITTEE OF THE WHOLE DECEMBER 18, 2017 MINUTES

Aldersperson Kuehl asked that on page 4 of the minutes, under Water and Sanitary Sewer in River Road in 2019 that changes be made to Reference of County Line to City Limits.

Aldersperson Griffith moved, seconded by Aldersperson Zimmerman to approve the December 18, 2017, COW Meeting Minutes with corrections. Motion carried unanimously.

PUBLIC COMMENT

Chairperson Dworak opened the floor for public comment.

River Road Residents Brad Doperalski and Scott Fenendael spoke against extending water and sanitary sewer to the City limits.

Shawn Claflin, a member to the Kewaunee Ambulance Department, stated that he was against the grandfathering of long term personnel wages for the ambulance department. The wage scales were set up as an incentive to achieve further education.

Chairperson Dworak closed the public comment.

BOARDS, COMMISSION AND AD HOC COMMITTEE COUNCIL LIAISON REPORTS

Plan Commission Report – Zoning Ordinance Change

Chairperson Dworak reviewed the Planning Minutes with the Committee regarding the changes to Sec. 14-236 – Appeal, which would request a hearing before the Beautification Committee change to request a hearing before the Plan Commission. Chairperson Dworak would like this tabled until further information is available.

Aldersperson Griffith moved, seconded by Aldersperson Kickbusch to table the Zoning change to Sec. 14-236 – Appeal until the next COW. Motion carried unanimously.

Marina Ad-Hoc Committee Report – Offer on Salmon Harbor

Chairperson Dworak explained to the Committee that Salmon Harbor is for sale and has been for a while, but it is now at a price that is closer to being in line to be self-sufficient. Discussion was held on leasing some of the current operations like storage and repairs or appropriate business, the City would be responsible for the waterside activity and the campground. Chairperson Dworak and Alderperson Schiller would like to see the Committee forward to the Council to direct Administrator Schnook to present a 90-day due diligence with intent and to begin to discuss the options of purchase, which would include more fact findings. It was consensus of the Committee that this would be a great opportunity for the City and would be able to control the looks of the Harbor area.

Alderperson Kuehl moved, seconded by Alderperson Jirtle to forward to the Council to allow Administrator Schnook to present a 90-day due diligence offer of Intent. Motion carried unanimously.

OLD BUSINESS

Grandfathering Ambulance Rate of Pay

Mayor Christman asked that this be placed on the agenda, When the current wage scale was approved, the option of grandfathering the long-term members was not discussed. When the new rate of pay becomes effective on 1/1/19, some of the members that have been there for a longer period will take a pay cut unless they become an advanced EMT. Discussion was held on the technical aspect of the job, along with being compensated for furthering their education. The question was asked on the difference between the basic level and the advanced level. Ambulance Co-Director Steiner stated that an Advanced EMT can administer all but one of the medications on board the Squad, without hospital approval. A Basic EMT needs to receive orders from the hospital to administer any of the meds, which can take valuable time.

Alderperson Schiller moved, seconded by Alderperson Kuehl to table the request to grandfather Ambulance rater of pay indefinitely. Motion carried unanimously.

NEW BUSINESS

ATC Lease Extension

Chairperson Dworak reviewed with the Committee the current lease agreement with ATC which is due to expire in February. They are asking for an additional 6-months to be terminated July31, 2018, with option to extend. Public Works Director Murphy stated that he has been no issues with ATC and has no problem with extending the lease.

Alderperson Zimmerman moved, seconded by Alderperson Jirtle to forward to the Council the recommendation to approve a six-month Lease Agreement Extension with ATC. Motion carried unanimously.

Resolution Establishing Cash Deposits

Chairperson Dworak asked if everyone reviewed the Resolution to establish cash deposit for municipal citations and if so does any one have questions. Discussion was held regarding page 18, 54-3A -Carrying concealed firearms or other weapons. If you have a permit to carry this shouldn't be an issue, this is only the fee schedule not the Ordinance.

Alderperson Zimmerman moved, seconded by Alderperson Kuehl to recommend to the Council the approval of the Resolution to establish cash deposits. Motion carried unanimously.

Ambulance Assistant Director Position

Mayor Christman brought the subject of an Assistant Director for the Ambulance to follow the same construction of the Police and Fire Department. Discussion was held on the appointment of the Assistant by the Mayor and approved by Council. It was a consensus that the Director has some input on who is appointed to the position.

Aldersperson Schiller moved, seconded by Aldersperson Jelinek to forward this the Council to develop a job description and amend the Ordinance. Motion carried unanimously.

Allowing Snowmobiles to Drive in the City – Ordinance Request

Police Chief Salentine presented an addition to Ordinance Article VI. – Snowmobiles, Sec. 78 – 153 – Operation. In addition to the ordinance presented in the packet, Chief Salentine suggested some verbal changes so that the ordinance would contain the following language:

- (c) Trail Access, Snowmobiles may be operated on City Streets for the purpose of trail access provided:
 - (1) The trail is officially open
 - (2) They take the shortest distance to the trail from a residence
 - (3) They operate their snowmobile in accordance with the rules of this Ordinance.

Discussion was held on complaints regarding the noise of the snowmobiles late at night and how they would be handled/enforced. Aldersperson Kuehl stated that he would like to see something in the Ordinance not allowing travel on Hwy 29 and 42, because of the traffic.

Aldersperson Kuehl moved, seconded by Aldersperson Griffith to forward to Council for consideration. Motion carried unanimously.

Discuss extending Water and Sanitary Sewer on River Road in 2019

Chairperson Dworak reviewed the subject of extending water and sanitary sewer on River Road. The Committee has two quotes: one is the amount to run the utilities from Miller Street to the City limits, and the second one is on River Street from First Street to Miller. Discussion was held on the cost effectiveness of running the sewer to the City limits and how it will affect land owners. Several Alderspersons have received calls from residents stating that they do not want water and sanitary sewer because their systems are working fine. Aldersperson Griffith has some concern regarding what will happen to the residents and also the City when this area starts having problems with their systems and need to hook up to the City. It was the consensus of the Committee that this should be brought back to the next COW and invite the residents on River Road for their input.

Aldersperson Griffith moved, seconded by Aldersperson Kuehl to table discussion on the River Road extension until the next Committee of the Whole and invite the residents to attend. Motion carried unanimously.

Discussion/Action on Committee Structure/Committee of the Whole

Aldersperson Griffith feels that with the Committee of the Whole, items are falling through the cracks and not looked into as they did when you have individual Committees. A Committee Chairperson takes ownership in what their Committee reviews and sends to the Council. Discussion was held on the pros and cons of having a Committee of the Whole, one of the cons being the number of meeting that were being held and additional

staff hours with individual Committees. Alderperson Griffith felt the Committee of the Whole should hold on making any decision until closer to the Re-Organizational Meeting. The committee then discussed the role of the Council President in chairing the COW meetings; it was suggested to consider having the Council President chair all COW meetings.

Alderperson Schiller moved, seconded by Alderperson Griffith to look at the structure and leadership of the Chairman and place on a future Committee of the Whole meeting. Motion carried unanimously.

ANNOUNCEMENTS

Alderperson Schiller informed the Committee that the Gannett has agreed to sell the closing should be around the 13th of April. The group is actively raising fund for the purchase. Hoping to have the Small Business Incubator operational by the end of summer.

Alderperson Jirtle inquired if there was going to be a Mayoral Forum prior to the election. Alderperson Griffith stated that they are looking on scheduling the Forum for February 7, 2018 at 6:00 pm.

Alderperson Zimmerman brought up a concern from a resident regarding not televising the meetings.

Alderperson Schiller moved, seconded by Alderperson Zimmerman to adjourn the meeting at 7:39 pm. Motion carried unanimously.

Submitted by Clerk Treasurer Decur