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OFFICIAL MINUTES OF  
CITY OF KEWAUNEE COMMITTEE OF THE WHOLE (COW)  
Kewaunee Municipal Building, 401 Fifth Street  
MONDAY JUNE 25, 2018 - 6:00 P.M.  
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Present: Chairperson Stangel, Mayor Christman, Alderpersons Jackson, Jelinek, Stangel, Schiller, Kuehl, Griffith and Zimmerman

Excused: Alderperson Dworak

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Murphy, Police Chief Salentine, Ambulance Director Steiner, Librarian Petrina,

Chairperson Stangel called the meeting to order at 6:00 p.m.

APPROVAL OF THE COMMITTEE OF THE WHOLE May 21, 2018 MINUTES

Mayor Christman wanted the record to show she was excused not absent at the May 21, 2018 COW Meeting.

Alderperson Griffith moved, seconded by Alderperson Jelinek to approve the May 21, 2018, COW Meeting Minutes with correction. Motion carried unanimously.

PUBLIC COMMENT

Chairperson Stangel opened the floor for Public Comment.

None

Chairperson Stangel closed the floor for Public Comment.

BOARDS, COMMISSION AND ADHOCK COMMITTEE COUNCIL LIAISON REPORTS

Tug Committee Report

Check presentation by Hooray for Hollywood – Dennis Shimanek

Alderperson Jelinek stated that Hooray for Hollywood is donating \$2,800.00 for the purchase of the AudioConexus System. Dennis Shimanek presented Mayor Christman with a check in the amount of \$2,800.

Discussion and Action on the Gangway

Set a date for Council to Tour Tug

Alderperson Jelinek explained to the Committee that the Tug Committee is looking for direction from the Council on their standing of how much money the City is willing to spend to allow the public aboard along with a number of maintenance issues. Currently it cannot be boarded because the gangway is too long and too deteriorated. Discussion was held on the cost to alter the existing gangway, which may cost as much as \$1,500 dollars; Public Works Director Murphy stated that the piping is rusting from the inside out, and felt it would not be safe for Public Use. Alderperson Jelinek stated that a new engineered designed gangway would cost upward of \$8,000. Discussion was held on how much money the City is looking to spend to keep the Tug Boat here and maintain it correctly.

Alderperson Schiller moved, seconded by Alderperson Jelinek to recommend to the Council the approval of spending up to \$10,000 to build a proper engineered gangway. Motion Carried.

Discussion/Action of Clean up Fisherman's Point

Alderperson Jelinek would like to see that Fisherman's Point is taken care of as one of our property maintenance properties. The public sit at the marina or harbor and the deterioration of that property is unacceptable. After some discussion the Administrator and Zoning Administrator were asked to proceed with the zoning maintenance process.

Park & Recreation Report

Placement of Statue in Harbor Park

Tom Zenner, Park & Rec representative brought to the Committee a map of Harbor Park, where they feel the Statue should be placed that Mr. Faller has created for the City. Dr. Zenner also stated that he has applied for a grant from Farm Technology in the amount of \$5,000 to help pay for the base for the statue and continues to look for other revenue.

Alderperson Kuehl moved, seconded by Alderperson Schiller to recommend to the Council the approval of the placement of the statue from Dr. Faller. Motion carried unanimously.

Memorial Field Lighting

Tom Zenner updated the Committee on the Lights at Memorial Park, the City has received a check from the insurance company in the amount of \$13,998 for the damage to the ball diamond lights. Public Works Director Murphy received a proposal from Energis to repair the light in the amount of \$14,998 and a proposal from NEW Lighting Solutions to replace the existing light with LED Lighting in the amount of \$35,456. It is the recommendation of the Park and Recreation Committee to apply the \$13,998 to fix the lights at \$14,998. However, Tom Zenner has a possible donor for the \$20,000 and wishes to table until such time as to determine if the donor can come through.

Alderperson Griffith moved, seconded by Alderperson Kuehl to table the decision on the lights and send the proposals back to the Park & Recreation Committee to look for funding options. Motion carried unanimously.

Lighthouse Committee Report

Request to Place Reader Boards/Determine Site Location for Historic Walking Tour

Jim Schaller, Lighthouse Committee Representative updated the Committee on the placement of Reader Boards in the Harbor area. The Historical Walking Tour will feature six (2ft by 3ft) reader boards highlighting Kewaunee's maritime history. A tri-fold brochure including a map of the walking tour and surrounding area will be created to promote and publicize the Historical Walking Tour. The not profit Committee has received a \$2,000 dollar grant for this project from the Humanities Council, along with donation from Kewaunee Fabricating to build the platforms for the Reader Boards, but the project must be completed by September 1, 2018. More funds can be applied for if necessary. Reader Boards would be placed by the Grandfather Clock, the Tug Ludington, the Railroad Depot, Lifesaving Station, Emerald/Dickenson Memorial, the Kewaunee Pierhead Lighthouse and one dedicated to the Car Ferry Service.

Alderperson Griffith moved, seconded by Alderperson Jelinek to have the Lighthouse Committee prepare a better detailed map of the Reader Boards placement and a funds update and to recommend to the Council the approval of the Reader Board Placement after their review. Motion carried unanimously.

OTHER NEW BUSINESS

Utility Task Vehicle Repair or Replacement

Public Works Director Murphy stated that the current Utility Task Vehicle is a 9 year old Landmaster 700 and is need of some front end work and the motor is seized up. The cost to replace the motor is \$2,100 dollars and the front end work would be another \$1,200 dollars. Public Works Director Murphy felt that with the amount of work that needs to be done to the vehicle it is not worth fixing because of its age. The machine is currently uses to drag the beach, ball diamonds, spray weeds at the Sewer Plant, Water Plant and the Marina along with some roadside curb spraying and at the parks throughout the summer. Public Works Director Murphy 3 proposals for a new vehicle, which are between \$8,995 and \$11,900, it is Murphy's recommendation to purchase the 2018 Kawasaki SX 4wd Mule from Luxemburg Implement Co. in the amount of \$9,195 and split it between the street, water, sewer, marina and park funds.

Aldersperson Griffith moved, seconded by Aldersperson Kuehl to recommend to the Council the approval of purchase the 2018 Kawasaki SX 4wd Mule from Luxemburg Implement Co. in the amount of \$9,195 and split it between the street, water, sewer, marina and park funds. Motion carried unanimously.

Update on the Fire Museum

Administrator Schnook updated the Committee on an issue that was brought forward by Aldersperson Griffith. The issue is that when the City took over the Museum the work was to be completed by the Fire Auxiliary. Aldersperson Griffith received a call asking why the Public Works Crew was putting up the deck around the Museum, Administrator Schnook spoke to Public Works Director Murphy and the crew stopped working on the Museum. With the Clock Celebration coming up on July 1, Administrator Schnook asked the Committee how they wanted to proceed. Discussion regarding the upcoming celebration and what it would take to get the job completed prior to Sunday.

Public Works Director Murphy asked for clarification who is responsible for any damage done at the Museum be it the bathrooms or outside damages. It was discussed and stated that the City would be as it is a City owned building.

Aldersperson Kuehl moved, seconded by Aldersperson Jelinek to approve Dale Vandermoss to complete the deck at the Fire Museum with the help of the Fire Department. Motion carried.

Discuss Contracts with Townships for Ambulance and Fire Services

Administrator Schnook reviewed the Contracts that will be going out to the Townships for 2018 regarding Fire and Ambulance Protection Service. Administrator Schnook also inform the Committee he and Fire Chief Hlinak have been meeting with the Towns regarding placing an equipment replacement fund to their contracts. The Ambulance already has an equipment replacement fund in place. Administrator Schnook is hoping to have the language completed soon so we can have the Townships sign the 2019 Contract prior to 2019. Discussion was held on the billing process to the Townships. The billing for 2018 is actually expenses incurred in 2017 divided by percentage of School District Equalized Valuation. Discussion was held also on the fire run billing to property owners in the Townships.

OLD BUSINESS

Property Maintenance Update

Building Inspector Angoli presented the Committee with an update on Maintenance Issues that he has been taking care of. Angoli has sent eleven properties owners along Ellis Street letters on issues they need to address like painting the house, garage siding, steps and roof repairs. Some of these have already been addressed and completed. Angoli also showed the Committee, five official hook up notice letters requiring them to connect to

sewer and/or water, which runs adjacent with their property. The property owners will need to complete this process by Sept 1, to be in compliance with the City's Municipal Code. Angoli is also looking to rezone property along Ellis Street, Dodge Street and Harrison Street to comply with their uses.

Hwy 42 & Miller Street Project Update

Administrator Schnook reviewed the Minutes from the Preconstruction Meeting held on June 15, 2018, Schnook also gave them a gant chart showing the timing of the Hwy 42 and Miller Street Project.

Pete Kolaszewski from Ayres stated that PTS Contractors will be starting the project on July 9, 2019.

Discussion was held regarding the best way to inform the Community of the partial road closure. Staff will look at putting something on the Web page and Face Book.

Boat Launch Grant Update

Administrator Schnook stated that he has been in contact with the DNR and they are highly concerned that the Boat Launch Project will not happen and will not guarantee the extension of the grants.

Aldersperson Kuehl moved, seconded by Aldersperson Griffith to proceed with going out for Bids on the Boat Launch Project. Motion carried unanimously.

Marquette School Update

Administrator Schnook updated the Committee on the Marquette School Project, Art Harrington reviewed the Contract and had some changes that needed to be made. These changes are in the Addendum that is attached to the Contract.

Update on Sea Wall Project

Administrator Schnook stated that the Sea Wall Project regarding the pump project has been completed and the reimbursement request will be sent out by Friday June 29, 2018.

Update on Harbor Planning Project

Administrator Schnook stated that the Harbor Planning Market Study is completed and the reimbursement request will be sent out by Friday June 29, 2018.

ANNOUNCEMENTS

Public Works Director Murphy met with the Federal Fish & Wildlife and they completed their banding of Juvenile Geese. Two years ago there were over 200 banded and this year it's down to 96.

Aldersperson Jelinek stated that July 1, 2018 is the Clock Celebration.

Aldersperson Kuehl wanted to thank everyone for donating to the bike riders which raised \$6,000.

Aldersperson Kuehl moved, seconded by Aldersperson Zimmerman to adjourn the meeting at 8:49 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur