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OFFICIAL MINUTES OF  
CITY OF KEWAUNEE COMMITTEE OF THE WHOLE (COW)  
Kewaunee Municipal Building, 401 Fifth Street  
MONDAY NOVEMBER 25, 2019 - 6:00 P.M.  
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Present: Chairperson Zimmerman, Mayor Christman, Alderpersons Dworak, Jackson, Jelinek, Schiller, Stangel, Kuehl and Mills.

Excused: None

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Strelow, Building Inspector Davister, Deputy Police Chief Kleiman, Librarian Petrina and CEDPGW Autumn Linsmeier.

Chairperson Zimmerman called the meeting to order at 6:00 p.m.

APPROVAL OF THE COMMITTEE OF THE WHOLE OCTOBER 28, 2019, MINUTES

Alderman Dworak moved, seconded by Alderman Mills, to approve the October 28, 2019, Committee of the Whole Meeting Minutes as presented. Motion carried.

PUBLIC COMMENT

Chairperson Zimmerman opened the floor for public comment.

With no comments, Public Comment was closed.

OLD BUSINESS

Flooding Updates

Mayor Christman updated the Committee on the Flooding Task Force's Meeting held Monday, November 18. Mayor Christman also stated that the Army Corp of Engineers will be holding an outreach program for areas along the Bay of Green Bay and Lake Winnebago. Mayor Christman has been in contact with Keith Kompoltowicz from the Army Corp of Engineers and asked Mr. Kompoltowicz if he could set up an outreach program for Kewaunee. Mayor Christman also stated that Mr. Kompoltowicz clarified the e-mail he sent out on 11/5/19 regarding rising flood waters. The 10"-14" rise in Lake Michigan waters is not an additional 10"-14" prediction, but rather the new starting point of Lake Michigan as of 1/1/2020. There are indications though that Lake Michigan will peak in water levels next year. Mayor Christman explained that for now the Army Corp of Engineers is only predicting out until April 2020.

Discussion was held on the name of the "Flooding Task Force Committee". Because the Committee will need to look at more than just the current flooding, it was suggested to change the name to "Shoreline Protection Task Force".

Community Center Update

Chairperson Zimmerman stated that the Community Center Committee is looking at additional options and turned the floor over to Alderman Schiller for further clarification.

Alderson Schiller stated that he has been in contact with Cindy Tang and the Community Center Committee is going to look at the lower level of the old Gannett Building to see if it could meet the Committee needs. Alderson Schiller explained that the lower level of the Gannett Building is considered the basement but the entrance is at ground level, no steps, about 4,000 sq ft., it has 9' ceilings, windows and it is dry. There is 1 bathroom, which would need remodeling.

Marquette School Update

Building Inspector Davister stated that the Marquette School has been removed, top soil has been spread out and the seeding will be done in spring of 2020 due to the time of the year. Miesler Construction did a great job and will be removing the two aprons that are left, because of the amount of damage that has been done to them. For safety reasons the fence will stay up until next summer when the seeding has taken place.

Public Works Director Strelow stated that all usable infrastructure has been capped.

River Road Update

Pete Kolaszewski, from Ayres and Assoc. updated the Committee regarding River Road Project. The County has placed the binder layer on the streets and will place the second layer in the spring of 2020. The concrete should be done by November 27, 2019, and because the curbing and the ground does not match up, topsoil will be put down for safety reasons.

NEW BUSINESS:

ORD 609-19 – Chapter 94, Sec 94-344 – Standards for Driveways and ORD 610- - Chapter 94, Sec. 94-343 – Traffic, Parking and Access-Art Schiller

Alderson Schiller reviewed a proposed Ordinance for Parking and Driveway Requirements he created. It would take proposed ORD 609-19 and ORD 610-19 and combine them. Sample Ordinances from other Communities were reviewed and compiled into what Alderson Schiller felt was a good fit for everyone.

Discussion was held on the step increase in fines and procedures for deteriorated driveways and gravel driveways full of weeds enforcement.

Staff will place Alderson Schillers proposed Ordinance into an Ordinance format and present it at the next Committee of the Whole Meeting.

Update on Committee Restructure – Autumn Linsmeier

CEDPGW Linsmeier reviewed with the Committee the power point presentation she created for the purpose of talking to organizations and groups about the City's Comprehensive Plan, Market Analysis, Waterfront Plan, CIP Plan, Integrated Plan and the Harbor Master Plan. The power point will also include Mission /Vision, plans for Harbor Park, Beach Park, Selner Park, City Campground, Marina Facilities, River Landing and other projects the City is looking at doing and how the public can help. The purpose of the presentation is to recruit individuals to the new committees the City is seeking to establish. CEDPGW Linsmeier asked the Committee if they have any organizations or groups that would be interest in seeing the power point to let her know.

Alderson Jelinek stated that CEDPGW Linsmeier, should check with the Kewaunee Chamber They have a large list of organizations and groups.

CEDPGW Linsmeier presented the Committee with the draft of the City of Kewaunee Committee Structure and Committee Implementation Schedule. CEDPGW Linsmeier reviewed the schedule with the Committee.

Discussion was held on the implementation process and the importance of creating an Ordinance prior to the Committee implementation.

Mayor Christman asked if before we involve the City Attorney in creating the Ordinance for the Committee we could have staff create a draft.

Administrator Schnook stated that staff could work on a draft ordinance prior to presenting it to the City Attorney.

Aldersperson Dworak asked if the Committee Structure was approved by the Council. It was stated that Council did not officially approve it at a meeting.

2020 Fee Schedule

Administrator Schnook and Clerk/Treasurer Decur presented the Committee with the proposed 2020 Fee Schedule. The yellow shaded items, will be deleted and the updated prices are in red.

Aldersperson Jackson questioned the increase in the “After Hours-Reinstallation of Meter, Valve Turn-on at Curb” of \$50.00 to \$100.00 and also the “After Hours-Valve Turn-on at Curb” increase from \$50.00 to \$90.00. Aldersperson Jackson asked that Staff check this out because the PSC has a set dollar amount for these two items.

Discussion was held on the park rental and if it would mean the Kewaunee Chamber would have to start to pay park rental for Music in the Park. The Kewaunee Chamber has never paid park rental and it was decided that park rental would not be charged for City Sponsored Events.

Aldersperson Schiller moved, seconded by Aldersperson Dworak, to forward to Council the recommendation to approve the 2020 Fee Schedule with the correction of After Hours Fees if needed. Motion carried unanimously.

2020 Meeting Dates

Administrator Schnook presented a 2020 Meeting Dates Calendar of the Council and Committee of the Whole Meetings. There may need to be changes after the April Election. The Calendar also has the dates City Hall is closed for Holidays, Election Dates, Plan Commission Meetings, monthly Department Head meetings and the dates Staff Reports are due.

Support for Marina Sanctuary

Administrator Schnook presented the Committee with a string of e-mails that started back in November 2018, which he has been included in, regarding support for the Lake Michigan National Marine Sanctuary. County Board Supervisor Lee Luft started a conversation with Russ Green from NOAA (Federal) regarding the work that had gone into the designation of Lake Michigan National Marine Sanctuary when the Governor withdrew his support. With a new Governor in office the time might be right to again seek support of the Governor’s Office. Mr. Luft is asking the lakeshore communities to again adopt a resolution supporting the Lake Michigan National Marine Sanctuary.

After some discussion it was decided to rework the original Resolution and present it at the next Common Council Meeting.

Aldersperson Schiller moved, seconded by Aldersperson Jelinek, to forward to the Council the recommendation to approve the Resolution in support of the Lake Michigan National Marine Sanctuary.

ENTER INTO CLOSED SESSION Pursuant to Wisconsin Statute 19.85(1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Proposal to Purchase Lakefront Properties.

Alderson Kuehl moved, seconded by Alderson Dworak, to convene into Closed Session at 7:19 pm. Upon a roll call vote, motion carried unanimously.

RETURN TO OPEN SESSION, PURSUANT TO WISCONDIN STATUTE 19.85(2)

Alderson Schiller moved, seconded by Alderson Jackson to reconvene into open session, pursuant to Wisconsin Statute 19.85(2) at 7:51 pm. Motion carried unanimously.

ANY ACTION FROM CLOSED SESSION

None

ANNOUNCEMENTS

Alderson Schiller stated that Joel Kitchens will be speaking at the December 5, 2019 Rotary Club Meeting.

Mayor Christman stated that a good job was done by all involved in the Christmas Parade on Friday, November 22, 2019 and the Christmas Stroll that was held November 22, 23 and 24. Don't forget the Christmas Stroll will be held again next weekend on November 29 and 30th.

ADJOURNMENT

Alderson Jelinek moved, seconded by Alderson Mills, to adjourn the meeting at 7:53 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur