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**OFFICIAL MINUTES**  
**OF THE SPECIAL REORGANIZATIONAL MEETING OF THE**  
**CITY OF KEWAUNEE COMMON COUNCIL**  
**APRIL 19, 2017**  
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Present: Mayor Christman, Alderman Dworak, Schiller, Jirtle (by phone), Jelinek, Kickbusch, Kuehl, Griffith, Zimmerman.

Absent: None

Others: City Interim Administrator Osten Jr., City Clerk/Treasurer Decur

Mayor Christman called the meeting to order at 6:00 p.m. whereas the Pledge of Allegiance was recited followed by prayer and meditation.

**REORGANIZATION BUSINESS:**

**Administer Oath of Office to Newly Elected Officials**

City Clerk/Treasurer Decur Swore into Office, Alderperson Dworak, Alderperson Schiller, Alderperson Kuehl and Alderperson Griffith for a two-year term.

**Election of Council President**

Alderperson Griffith nominated Alderperson Kuehl for Council President, with no other nominees.

***Alderperson Griffith moved and Alderperson Jelinek seconded the motion to appoint Alderperson Kuehl as Council President. After a Roll call vote motion carried unanimously.***

**Approval of "Rules of Order" for Common Council Meeting**

***Alderperson Zimmerman moved and Alderperson Schiller seconded the motion to approve the following of Robert's Rules of Orders. Motion carried unanimously.***

**Ratification of Mayoral Appointments to Committees and Boards**

**Cemetery Sexton**

Mayor Christman recommended Public Works Director Murphy be named the Cemetery Sexton. Discussion was held on who would be keeping the records. Public Works Director Murphy can be the Sexton with City Hall Staff to maintain the records.

***Alderperson Schiller moved and Alderperson Dworak seconded the motion to appoint Public Works Director Matt Murphy as Cemetery Sexton. Motion carried unanimously.***

**Plan Commission**

Mayor Christman recommended the appointment of Alderperson Jirtle, James Hartnett and James Walecka to a 3-year term on the Plan Commission.

***Alderperson Zimmerman moved and Alderperson Kuehl seconded the motion to appoint Alderperson Jirtle, James Hartnett and James Walecka to a 3-year term on the Plan Commission. Motion carried.***

**Police & Fire Commission**

Mayor Christman recommended the appointment of Gene Wellestein to a 5-year term on the Police & Fire Commission.

***Alderperson Kickbusch moved and Alderperson Jirtle seconded the motion to appoint Gene Wellestein to a 5-year term on the Police & Fire Commission. Motion carried unanimously.***

### **Board of Review**

Mayor Christman recommended the appointment of Alderperson Kuehl, Alderperson Griffith, and Alderperson Dworak to the Board of Review.

***Alderperson Zimmerman moved and Alderperson Jelinek seconded the motion to appoint Alderperson Kuehl, Alderperson Griffith and Alderperson Dworak to the Board of Review for 2017. Motion carried.***

### **Public Library Board**

Mayor Christman recommenced the appointment of Karen Treml and Janet Tess for a 3-year term on the Public Library Board with Alderperson Griffith as Council Representative.

***Alderperson Kuehl moved and Alderperson Schiller seconded the motion to appoint Karen Treml and Janet Tess to another 3-year term on the Public Library Board with Alderperson as Council Representative. Motion carried.***

\*City Attorney confirming on Residential Requirement

### **Community Center Committee**

Mayor Christman recommended the appointment of Cindy Tang and Pat Rayome to a 2-year term to the Community Center Committee, with Aldersperson Kickbusch as Council Representative. It was brought to Councils attention that Pat Rayome has moved out of the area and that Mildred Ihlenfeldt has passed away, which leaves 3 vacancies on the Committee.

***Alderperson Jirtle moved and Alderperson Griffith seconded the motion to appoint Cindy Tang to a 2-year term to the Community Center Committee with Alderperson Kickbusch as Council Representative. Motion Carried.***

### **Board of Zoning Appeals**

Mayor Christman recommended the reappointment of Dale Franson and Robert Cox to a 3-year to the Board of Zoning Appeals with Alderperson Schiller Council Representative (Chair).

***Alderperson Dworak moved and Alderperson Kuehl second the motion to appoint Dale Franson and Robert Cox to a 3-year term on the Board of Zoning Appeals, with Alderperson Schiller as Council Representative (Chair). Motion Carried.***

### **Historical Preservation Commission**

Mayor Christman recommended the appointment of Jim Brewster and Sylvia Winebrenner to a 2-year term, Matt Joski, Addi Bernard and Matt Joski to a 1-year term, Tom Skubal to a 3-year term to the Historical Preservation Commission with Alderperson Zimmerman as Council Representative.

***Alderperson Jirtle moved and Alderperson Kuehl seconded the motion to appoint to the Historical Preservation Commission, of Jim Bruester and Sylvia Winebrenner to a 2-year term, Addi Bernard and Matt Joski to a 1-year term, Tom Skubal to a 3-year term to the Historical Preservation Commission with Alderperson Zimmerman as Council Representative. Motion carried.***

\*City Attorney confirming on Residential Requirement

### **Beautification Committee**

Mayor Christman recommended the appointment of Tom Zenner, Darlene Muellner, Ron Gilbertson, Nancy Lamack and Tom Vogel to a 2-year term on the Beautification Committee.

***Alderperson Zimmerman moved and Alderperson Dworak seconded the motion to appoint Tom Zenner, Darlene Muellner, Ron Gilbertson, Nancy Lamack and Tom Vogel to a 2-year term on the Beautification Committee. Motion carried unanimously.***

### **Tourism Promotion Committee**

Mayor Christman recommended the appointment of Ron Pelnar, Amy Degeneffe, Brian Vogeltanz and Alison Kentgen to a 2-year term on the Tourism Promotion Committee with Alderperson Kuehl as Council Representative.

***Alderperson Zimmerman moved and Alderperson Jirtle seconded the motion to appoint Ron Pelnar, Amy Degeneffe, Brian Vogeltanz and Alison Kentgen to a 2-year term on the Tourism Promotion Committee with Alderperson Kuehl as Council Representative. Motion carried.***

### **Lighthouse Preservation Committee**

Mayor Christman recommend the appointment of Paul Jirtle to the Lighthouse Preservation Committee. Discussion was held on whether the Committee Member need to be a resident of the City.

***Aldersperson Dworak moved and Aldersperson Zimmerman seconded the motion to appoint Paul Jirtle to the Lighthouse Preservation Committee with the contingency of City resident. Motion carried unanimously.***

***\*City Attorney confirming on Residential Requirement***

**Establish Regular Meeting Dates for Council and Committee of the Whole**

***Aldersperson Dworak moved and Aldersperson Zimmerman seconded the motion to hold Common Council Meetings on the second Monday of the month at 7:00 pm, and the Committee of the Whole Meeting held on the fourth Monday of the month at 6:00 pm. Motion carried unanimously.***

**Designation of Green Bay Press-Gazette as Official Newspaper**

***Aldersperson Zimmerman moved and Aldersperson Jirtle seconded the motion to approve the Green Bay Press-Gazette as the Cities Official Newspaper. Motion carried.***

**Designation of Official Depositories - Bank of Luxemburg, Nicolet National Bank, Local Government Investment Pool (LGIP)**

***Aldersperson Dworak moved and Aldersperson Schiller seconded the motion to approve the Bank of Luxemburg, Nicolet National Bank and Local Government Investment Pool as the Cities Official Depositories. Motion carried unanimously.***

**Closed Session**

***Aldersperson Kuehl moved and Aldersperson Zimmerman seconded the motion to enter Closed Session pursuant to WI Statute 19.85 (1)(c). Motion carried unanimously.***

**Return to Open Session pursuant to WI Statute 19.85 (2)**

***Aldersperson Jirtle moved and Griffith seconded the motion to go into Open Session. Motion carried unanimously.***

**Action on Closed Session**

***Aldersperson Jelinek moved and Aldersperson Griffith seconded the motion to offer employment to Fred Schnook as the new City Administrator within the parameters of the discussed contract. Upon a Roll Call vote; Dworak-aye, Jirtle-aye, Schiller-aye, Jelinek-aye, Kickbusch-nay, Kuehl-aye, Griffith-aye, Zimmerman-aye.***

**Other Business**

Discussion was held on the some of the detail who would vote and the rotating Chair for the Committee of the Whole along with the legality of phoning for a meeting.

Discussion was held on the options of announcing the City Administrator Fred Schnook; Radio, papers and library along with a meet and greet.

**Public Comment**

None

***Aldersperson Zimmerman moved and Aldersperson Kuehl seconded the motion to adjourn the meeting at 7:28 pm. Motion carried unanimously.***

Submitted by city Clerk/Treasurer Decur