

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE SPECIAL COMMON COUNCIL
March 25, 2019 – Following the 6:00 pm Committee of the Whole Meeting**

Present: Mayor Christman, Alderperson Dworak, Schiller, Jelinek, Stangel, Zimmerman (via conference call) and Kuehl

Excused: Alderperson Jackson

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Strelow, Librarian Petrina.

Mayor Christman called the meeting to order at 7:55 pm and the Pledge of Allegiance was recited followed by prayer and meditation.

PUBLIC COMMENT/COMMUNICATIONS

Mayor Christman opened the meeting for any Public Comments.

Hearing none, Mayor Christman Closed Public Comment

MAYORS REPORT

Appointment of Mike Koller to Tug Committee

Mayor Christman stated that with the resignation of Steve Jirtle on the Tug Committee, she would like to appoint Mike Koller as his replacement. Koller has worked many years for the US Corp. of Engineers on the Tug Ludington and last spring he volunteered and helped with scrubbing, organizing and doing minor repair.

Alderperson Kuehl moved, seconded by Alderperson Jelinek to appoint Mike Koller to the Tug Committee. Motion carried unanimously.

Creation of an Ad-Hoc Economic Development Board and appointments

Mayor Christman is looking to create an Ad-Hoc Economic Development Board and recommend appointments. Mayor Christman read the vision and mission statement for the Ad-Hoc ED Board. The Board would be meeting about 2-3 times a month until the Harbor Master Plan is complete. This is a Board that will be looking for Community input at various stages. Mayor Christman would like to appoint the following to the Ad-Hoc Economic Development Board:

Peter Beane; Jorns Chevrolet

Kim Dax; School District

Amy Degeneffe; Business Owner – Entrepreneur

Lee Luft; County Board of Supervisors

Tammy Malach; County Land Conservation Records

Brian Vogeltanz; Banker/Chamber Member

William Wolske; Attorney

**Exioficio Members; Richard Baker, KCEDC and Scott Feldt, County Administrator

Discussion was held regarding creation of an Economic Development Board; the method of the selection of its members; broadening the composition of the Board to include other business owners and other sectors of the economy; the reporting requirements of the Board; the role and functions of the Board; the vision and mission statements of the Board and additional individuals to consider for comprising the Board.

Aldersperson Schiller moved, seconded by Aldersperson Kuehl to table the creation and appointments of an Ad-Hoc Economic Development Board. Motion carried.

Administrator Schnook asked how they want to move forward with the development of the Harbor Master Plan that needs to be completed in six months to be eligible for the grant. Discussion was held on the purpose of the Harbor Master Plan needing to be completed.

Aldersperson Kuehl moved, seconded by Aldersperson Schiller to approve the above listed names to be appointed to an Ad-Hoc Committee for the purpose of the creation of the Harbor Master Plan, with the ability to add to the Committee if needed. Motion carried unanimously.

Dissolution of the Tourism Promotion Committee

Mayor Christman stated that she would like dissolve the Tourism Promotion Committee as this Committee has not met in over four years; Tourism Committee is responsible for tourism promotion and we would expect tourism related issues to come out of the Economic Development Committee.

Aldersperson Dworak moved, seconded by Aldersperson Kuehl to dissolve the Tourism Promotion Committee if it was not created by Ordinance. Motion carried unanimously.

OTHER BUSINESS

Approve Quotes for Docks for Boat Launch

Administrator Schnook stated that we were approved to use approximately \$135,000 in grant funding to purchase new Docks for Boat Launch.

Aldersperson Dworak moved, seconded by Aldersperson Kuehl to approve the bid from Port-A-Pier for the new Boat Launch Docks in the amount of \$83,900. Upon a roll call vote, motion carried unanimously.

Approve Bids for the River Road Project

No action taken

Approve Dock Repair for Marina

Aldersperson Jelinek moved, seconded by Aldersperson Kuehl to approve the repair of the Marina Dock and award Port-A-Pier with the contract to repair docks in the amount of \$18,289 and to allow Administrator Schnook and Public Works Director Strelow, at their discretion to choose the Electrical Contractor not to exceed \$20,000. Upon a roll call vote, motion carried unanimously.

There will be less of a cost due to submitting the final bill to our insurance company.

ANNOUNCEMENTS

None

ADJOURNMENT

Aldersperson Stangel moved, seconded by Aldersperson Dworak to adjourn the meeting at 8:48 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur