

The YouTube channel “City of Kewaunee” will be live streaming the Common Council meeting so that the public can will be able to view and listen to the meeting.

<https://www.youtube.com/channel/UCKXkV8myjzDJ-lfSXtF14jw>

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**OFFICIAL NOTICE OF A BUDGET PUBLIC HEARING/  
SPECIAL MEETING OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
Kewaunee Municipal Building, 401 Fifth Street  
MONDAY, November 28, 2022 -- 6:00 P.M.**  
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- 1. Call to Order & Roll Call**
- 2. New Business:**
 - a. Review Highlights of Proposed Fiscal Year 2023 Budget.
 - b. Review Proposed Property Tax Levy
- 3. Public Hearing on Proposed Fiscal Year 2023 Budget**
- 4. Close Public Hearing**
- 5. Take Action on Resolution Adopting City of Kewaunee Fiscal Year 2023 Budget and Tax Levy for Calendar Year 2023**
- 6. Adjournment**

Note: At time items on the agenda may not be taken in the same order as they appear. Members of other governmental bodies (boards, commissions, committees, councils, etc.) may attend the above noticed meeting of the City Council to gather information. The only action to be taken at the above noticed meeting will be actions by the City Council.

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk prior to the meeting at 920-388-5000 to request adequate accommodations.

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE November 28, 2022
REPORTS & RECOMMENDATIONS	Public Hearing – 2023 Proposed Budget	ITEM NUMBER 2.a. and b.

BACKGROUND

As required by Wisconsin State Statutes, the Common Council scheduled a Public Hearing on the Fiscal Year 2023 Proposed Budget for Monday, November 28, 2022. The Public Hearing was duly noticed in accordance with the law, and the complete proposed budget has been available for public inspection at the Office of the City Clerk. Attached is a copy of the notice that comprises the Summary of the Fiscal Year 2023 Proposed Budget.

To recap, the City’s 2023 Budget Process include

- Submission of Department Head proposed budgets,
- Compilation of the collected proposals into a single budget document,
- Review of debt reserve funds with the City’s Financial Adviser,
- Review of the General Fund proposed budget with the Finance Committee at two meetings, and recommended of the Fiscal Year 2023 Proposed General Fund Budget on November 10, 2022; and
- Common Council approval of the scheduled Public Hearing.

The proposed budget was balanced in part because the Hydrant Rental Fee is proposed to be reclassified under the Water Utility Fund (Fund 611), which means the fee will be paid by ratepayers rather than via the property tax levy. The actual rate will depend on the number of ratepayers, but it will be a flat fee that will be charged with every bill (bi-monthly).

It should be recognized that the proposed budget does not include revenue which is not actually secured or contractually provided, as has been the case the last two budgets. The non-City revenue, such as State aid, is financial information that the State currently provides the City and is anticipated to continue into the future. Aid that the City does not receive directly, such as CDBG blight recovery grants, is also not included either as revenue or as expenditure.

ANALYSIS

The proposed General Fund Budget is required to face a public hearing because the property tax levy needs to be set. This levy is then reduced down based on the assessed value of each parcel in the City, and tax bills are generated. The rate should be equalized based on the type of use and level of assessment value. For 2023, the total property tax levy is \$1,660,543.

Other funds (Special Revenue Fund, Capital Project Fund, Water Utility Enterprise Fund, and Sewer Utility Enterprise Fund) will be reviewed separately and are not subject to a public hearing, as these are based on separate income and disbursement requirements and not subject to a public hearing.

COUNCIL ACTION REQUESTED

This is information only; the public hearing is to take input on the Fiscal Year 2023 Proposed Budget for the General Fund.

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE November 28, 2022
REPORTS & RECOMMENDATIONS	Resolution Adopting the Fiscal Year 2023 Budget and Establishing the Tax Levy for the City of Kewaunee	ITEM NUMBER 5.

BACKGROUND

As required by Wisconsin State Statutes, the Common Council scheduled a Public Hearing on the Fiscal Year 2023 Proposed Budget for Monday, November 28, 2022. The Public Hearing was duly noticed in accordance with the law, and the complete proposed budget has been available for public inspection at the Office of the City Clerk.

Per State Statutes, the Common Council is required to adopt the proposed budget and set the tax levy for the calendar year (fiscal year) which sets the tax rates for all property located within City limits. A proposed Resolution reflecting these levels is attached for consideration.

COUNCIL ACTION REQUESTED

Approve the proposed Resolution adopting the City of Kewaunee Fiscal Year 2023 Budget showing Revenues of \$3,370,178, Expenditures of \$3,370,178, and a total Tax Levy of \$1,660,543.

Clerk/Treasurer: JAL

RESOLUTION NO. ____-2022

A RESOLUTION ADOPTING CITY OF KEWAUNEE 2023 BUDGET AND 2022 TAX LEVY

WHEREAS, the Finance Committee has reviewed and recommended A Proposed 2023 General Fund Budget to the Common Council on November 14, 2022, for the City of Kewaunee; and

WHEREAS, a Public Hearing Notice of the 2023 Proposed Budget appeared in the official City Newspaper, Green Bay Press-Gazette, on November 13, 2022; and

WHEREAS, a Public Hearing was held by the Common Council on November 28, 2022, regarding the 2023 Proposed Budget.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Kewaunee, Wisconsin, that:

SECTION 1. The Annual Budget of the City of Kewaunee for the calendar year beginning January 1, 2023 has been submitted by the City Clerk/Treasurer to the Common Council and is hereby adopted;

SECTION 2. The following sums of money shall be levied for the current year, collectible in 2022, upon the taxable property in the City of Kewaunee, for the following purposes:

General Fund	\$ 1,330,699
Debt Service Funds	\$ <u>329,844</u>
 Total Levy	 \$ 1,660,543

SECTION 3. The City Clerk/Treasurer is hereby authorized and directed to incorporate this tax on the current tax roll and to cause the appropriate accounting entries to be made in the books of the City of Kewaunee.

The foregoing resolution was motioned by Alderman _____ and seconded by Alderman _____, adoption and vote on the acceptance was recorded as follows:

Ayes: ____
Noes: ____
Abstain: ____

Passed and adopted at a special meeting of the Common Council of the City of Kewaunee this 28th day of November, 2022.

APPROVED:

Jeffrey L. Vollenweider Sr., Mayor

ATTEST:

Jo Ann Lesser, CMC, WCMC
City Clerk/Treasurer