

CITY OF KEWAUNEE COMMON COUNCIL MEETING MINUTES
August 8, 2022

1. **Call to Order & Roll Call:** Mayor Vollenweider called the meeting to order at 6:00 PM roll call was taken and all council members were present.
2. **Pledge of Allegiance/Prayer/Meditation:** Those present participated in the moment.
3. **Approval of July 11, 2022, Common Council Minutes:** Alderperson Nelson made a motion to approve the minutes as presented. Alderperson Brown seconded the motion. Motion carried 8-0.
4. **Public Comment/Communications:** John Schultz expressed concerns about accessing his property if the private alley were to be closed off.

Kathy Cherovsky listed concerns regarding accessing her property there would be no access to her property if a fence is installed she also had concerns about emergency personnel accessing the area.

Kurt Johnson listed concerns he had regarding the city's website he felt that packets for the committees should be on the website for residents to review and the committees listed have not been updated.

5. **Boards, Commissions, Committee and Staff Reports: (Plan Commission 7/7/22, Historic Preservation 6/30/22, and Staff Reports):** Alderperson Shelton made a motion to approve the submitted reports. Alderperson Nelson seconded the motion. Motion carried, 8-0.
6. **Mayor's Report:**
 - a) Mayor Update: Mayor Vollenweider introduced and welcomed the new city administrator Heath Eddy. Vollenweider also thanked the election workers for their hard work and dedication on August 9th. Vollenweider also addressed the concerns for the private ally that was addressed during public comments stating that public safety is a priority.
7. **Unfinished Business:**
 - a. Consider and Act on Reaffirming Committee Appointments from the July 11th Common Council Meeting: Alderperson Blaha made a motion to reaffirm the committee appointments from July 11th common council meeting with the exception of the city attorney appointment. Alderperson Brewster seconded the motion. Motion carried, 8-0.
 - b. Consider and Act on Request for Proposals – City Attorney Services (Davis Kuelthau; Wanezek, Jaekels, Daul & Babcock, S.C.): Aldeerperson Shelton made a motion to approve the request for proposal for city attorney services to Davis & Kuelthau. Alderperson Taylor seconded the motion. Motion carried, 7-1.
8. **New Business:**
 - a. Consider and Act on Recommendation to Exceed the Purchasing Policy – Ambulance Department to Purchase a New Monitor for \$12,000: Ambulance Director Joe Steiner explained the request to purchase a monitor and that he was asking for permission to exceed the purchasing policy. Alderperson Taylor made a motion to approve a \$64,000 purchase for the Kewaunee Ambulance from the ambulance fund for new monitors. Alderperson Nelson seconded the motion. roll call vote motion approved by unanimous voice vote.
 - b. Consider and Act on Recommendation for Addendum #13 from Cedar Corporation in the Amount of 8,500 – Fisherman's Point: Jim Loreti of Cedar Corp explained the CDBG will cover the cost of fill being brought into the site, it was noted that wood and plant material has been buried and as it decomposes it creates methane, additional testing will determine how strong the methane is. This is the purpose of addendum #13. Alderperson Taylor motioned to approve addendum #13 in the amount of \$8,500. Alderperson Nelson seconded the motion. motion carried by unanimous voice vote
 - c. Consider and Act on Recommendation for Addendum #14 from Cedar Corporation in the Amount of \$2,000 – Phase I Environmental Site Assessment for City Owned Property; Parcel # 31241GL171-13-1: Jim Loreti of Cedar Corp explained this is outside the CDBG site assessment, to sell the property this helps give an environmental clear title. This item was delayed to after closed session.
 - d. Consider and Act on Quit Claim Deed for Parcel Number 241-00340-0260 Owned by the City of Kewaunee to KC DT LLC: Mayor Vollenweider explained that this is a little sliver of land that the city was unaware that it owned, the property is essentially useless due to the size. Alderperson Wisnicky made

a motion to sign the quit claim deed for parcel #241-00340-0260 owned by the City of Kewaunee to KC DT LLC. Alderperson Zimmerman seconded the motion. Roll call vote indicated a unanimous voice vote.

- e. Consider and Act on Recommendation to Purchase New Voting Booths for the City of Kewaunee: Alderperson Nelson made a motion to approve a \$1,516 purchase for new voting booths, funds are to be allocated to ARPA. Alderperson Wisnicky seconded the motion. Roll call vote indicated a unanimous voice vote.
- f. Consider and Act on Resolution 2013-2022 – Reaffirming th City of Kewaunee’s Support of Fair Housing: More information was requested for this item and will be postponed to the next council meeting.
- g. Consider and Act on Recommendation for Resolution 2014-2022 – Authorizing Execution of the Department of Natural Resources Principal Forgiven Financi to approve addendum #14al Assistance Agreement: Alderperson Shelton made a motion to approve resolution 2014-2022 authorizing execution of the department of natural resources principle forgiven financial assistance agreement. Alderperson Nelson seconded the motion. Motion carried, 8-0.
- h. Financial Reports – Month Ending: June 2022: The reports were reviewed.

9. Announcements: Alderperson Taylor has a rough draft of the charter for the public property committee, he has sent it to the committee members and to the administrator for review. DPW Supervisor Nate Seiler informed the council that the LRIP ash tree replacement grant is closing out the forestry program, more to come.

10. Mayor Vollenwider read the following notice; Adjourn to closed session Pursuant to WI Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (302 HathawayDrive): Alderperson Nelson made a motion to enter into closed session at 7:06 PM. Alderperson Brown seconded the motion. Roll call vote indicated unanimous voice vote.

Common Council to Reconvene into Open Session pursuant to WI Statute 19.85 (2): Alderperson Taylor made a motion to reconvene to open session at 8:02 PM. Alderperson Nelson seconded the motion. Motion carried, 8-0.

11. Action on Closed Session Items: Alderperson Taylor made a motion to draft a counter offer. Alderperson Brewster seconded the motion. Motion carried, 8-0.

Item 8C under new business: Alderperson Taylor made a motion to approve addendum #14. Alderperson Nelson seconded the motion. Motion carried, 8-0.

12. Adjournment: The meeting adjourned at 8:07 PM.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer