

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
AUGUST 10, 2020 – 6:00pm - Virtual**

Present: Mayor Jelinek, Alderpersons Dworak, Brewster, Schiller, Vollenweider, Stangel, Kuehl Mills and Zimmerman.

Excused: None

Others Present: Administrator Schnook, Clerk/Treasurer Decur, PWD Strelow, Marina Manager Kinjerski, Police Chief Kleiman, EDPGW Johnson, Attorney Nesbitt and Librarian Petrina.

Mayor Jelinek called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited and followed by a prayer/meditation.

APPROVAL OF JULY 13TH AND 27TH, 2020, COMMON COUNCIL MINUTES.

Aldersperson Kuehl moved, seconded by Aldersperson Brewster, to approve the July 13th and 27th, 2020, Meeting Minutes with corrections. Motion carried unanimously.

PUBLIC COMMENT/COMMUNICATIONS

Mayor Jelinek opened the meeting for any Public Comment.

Hearing no comments, Mayor Jelinek Closed Public Comment.

CONSENT AGENDA

Administrator Schnook asked that the Council not act on the Approval of Fireworks Display Permit Process and Fees, to allow Police Chief Kleiman more time to consult with the Army Corp of Engineers. This will be brought back at a later meeting.

- a. **Boards, Commissions, Committees and Staff Report; (Community Center, Joint Review Board, Plan Commission and Zoning Board of Review)**

Aldersperson Mills moved, seconded by Aldersperson Brewster, to approve the a. Boards, Commissions, Committees and Staff Reports as presented. Motion carried unanimously.

- b. **Authorize the City Attorney to start legal proceeding against LaPlant Roofing**

Aldersperson Mills moved, seconded by Aldersperson Vollenweider to authorize the City Attorney to start legal proceedings against LaPlant Roofing. Motion carried unanimously.

- c. **Approval of Fireworks Display Permit Process and Fees**

This will appear at a later meeting.

- d. **Approval of seeking Bid's for Garbage/Recycling Contract**

Aldersperson Zimmerman moved, seconded by Aldersperson Schiller, to approve the seeking of Bids for the Garbage/Recycling Contract. Motion carried unanimously.

MAYOR'S REPORT

Update on COVID-19 Emergency

Mayor Jelinek stated the only new item on the COVID-19 that he has received was the Executive Order mandating masks be worn in all public buildings.

Discussion was held on how the mask mandate can be enforced.

Police Chief Kleiman stated that the police will respond to complaints from a business owner regarding someone refusing to wear a mask.

Kewaunee School District Update – Elizabeth Lamack

None

NEW BUSINESS

a. Authorizing going into debt for \$110,000 to fix the Roof at City Hall

Aldersperson Mills moved, seconded by Aldersperson Dworak, to approve the spending/borrowing of \$110,000 to repair the Roof on City Hall. Upon a roll call vote motion carried unanimously.

b. Budget Schedule

Administrator Schnook stated that the Council has in their packet a letter that will go out to all of the Department heads along with a worksheet. The Department Heads are being asked to create a 0% Budget along with a 3% increased budget. Administrator Schnook also stated that the Schedule includes the tentative dates of: September 11, 2020, Department budget requests to City Administrator; September 28, 2020, Committee of the Whole review proposed budget and sets hearing; and November 12, 2020, City Council conducts budget public hearing/adopts budget and tax levy. Administrator Schnook will also be setting up some workshops for the Council to discuss the budget.

July 2020 Revenue and Expenditure Reports

Mayor Jelinek stated that the Council has received a copy of the July 2020 Accounts Payable Report, and asked if there were any questions.

Clerk/Treasurer Decur stated she has highlighted a few line items and sent them to the Department Heads to review due to being over the line item budget or close to being over.

July 2020 Cash Report

Mayor Jelinek asked if Council had any question regarding the July 2020 Cash Report. No comments/questions were received.

Approval of July 2020 Accounts Payable

Mayor Jelinek asked if Council had any question regarding the July 2020 Accounts Payable and Payroll Report. No comments/questions were received.

Aldersperson Schiller moved, seconded by Aldersperson Kuehl, to approve the July 2020 Accounts Payable and Payroll Report in the amount of \$380,595.46. Upon a roll call vote, motion carried unanimously.

ANNOUNCEMENTS

Administrator Schnook updated the Council on the Grant Facilitator & Community & Economic Development hiring process. Administrator Schnook also stated that on Wednesday August 12, 2020 there will be an opening Ceremony at the Marquette School Property at 1:00 p.m. to thank everyone involved in the process.

Clerk/Treasurer Decur stated that the Partisan Primary will be held on Tuesday, August 11, 2020, so come out and vote. Clerk/Treasurer Decur also informed the Council that two grant applications have been submitted. One for Public Works for a front end loader in the amount of \$30,000, and the second for a new Police Squad in the amount of \$11,400.

ADJOURNMENT

Aldersperson Vollenweider moved, seconded by Aldersperson Zimmerman, to adjourn the meeting at 6:40 pm. Motion carried unanimously.

Submitted by Clerk/Treasurer Decur