

**OFFICIAL MINUTES
OF THE
CITY OF KEWAUNEE COMMON COUNCIL
DECEMBER 14, 2020 – 6:00pm - Virtual**

Present: Mayor Jelinek, Alderpersons, Brewster, Schiller, Vollenweider, Stangel, Kuehl, Mills and Zimmerman.

Excused: Dworak

Others Present: Administrator Schnook, Admin Muchowski, PWD Strelow, BI Davister, Attorney Nesbitt, Ambulance Director Steiner, Librarian Petrina and Cedar Representatives Loreti and Hudson.

Mayor Jelinek called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

APPROVAL OF NOVEMBER 9, 2020, COMMON COUNCIL MINUTES; NOVEMBER 11, 2020 AND DECEMBER 1, 2020 BUDGET WORKSHOP MINUTES.

No changes were noted.

Alderson Stangel moved, seconded by Alderson Kuehl, to approve the November 9, 2020, Common Council Minutes: November 11, 2020 and December 1, 2020, Budget Workshop Minutes as presented. Motion carried unanimously.

PUBLIC COMMENT/COMMUNICATIONS

Mayor Jelinek asked the callers to state their names and then opened the meeting for any Public Comment.

Chris Holterman of 608 Milwaukee Street addressed the Council regarding overnight parking during the winter. He stated that some residents don't have adequate parking and he was wondering if there could be an overnight sticker implemented to allow those people to park on the street without getting a ticket.

Hearing no other comments, Mayor Jelinek closed public comment.

CONSENT AGENDA

- a. **Boards, Committee and Staff Reports (Zoning Board of Appeals 1 & 2, and Staff Report).**
- b. **Liquor License:**
 1. **The Wildflower Supper Club – The Petty Wildflower LLC – Cassondra Jelinek – 306 Ellis St.**

It was pointed out that the date on the Liquor License should be for the period beginning December 14, 2020 and not December 14, 2021.

Alderson Kuehl moved, seconded by Alderson Stangel to approve the Consent Agenda with the correction to the date on the liquor license. Alderpersons Stangel, Brewster, Vollenweider, Zimmerman, Kuehl and Mills – aye, Alderpersons Schiller - abstained. Motion carried.

MAYOR'S REPORT

a. Committee Appointments:

Harbor Commission: Mayor Jelinek announced the appointments for the City of Kewaunee Harbor Commission. Those members are Molly Apple, Steve Dax, Mike Degeneffe, Laura Gerold, Chris Holterman, Jeff Kassner, Matt Murphy, Art Schiller and Alison Smith. The Council members were supplied with a brief biography for each member.

Aldersperson Vollenweider wanted it noted that his nominee of John Mastalir was not selected for the commission. Aldersperson Vollenweider made a motion to designate the Harbor Commission's authority as strictly advisory and rename the Commission to the Harbor Advisory Committee. Attorney Nesbitt stated that the motion was out of order. Aldersperson Kuehl stated that the name shouldn't make a difference as the Council directs the structure of the group.

Aldersperson Mills moved, seconded by Aldersperson Brewster, to accept the Harbor Commission appointments as presented. Alderspersons Stangel, Brewster, Schiller, Kuehl and Mills – aye, Alderspersons Vollenweider and Zimmerman – nay. Motion carried.

Plan Commission: Aldersperson Zimmerman stated that per the ordinance, that the Plan Commission could only have seven members which it already has. As such, Aldersperson Mills was not appointed to the Plan Commission.

b. Calendar of Meetings:

The purposed meeting dates for 2021 we presented to the group. No changes were advised.

c. Personnel Updates:

Administrator Schnook stated that a part-time administrative assistant had been hired. Her name is Aubrey Thielke and she would be starting on Monday, December 21, 2020. While Terri is off on medical, Aubrey would be working 6 hour days until she needs to go back to school mid-January. At that time, it will be determined what days she will be working.

NEW BUSINESS

a. Approve Cedar Corporation Proposal for Consultant Services:

Aldersperson Vollenweider stated that the proposal for consulting services should have gone out for bid.

Aldersperson Vollenweider moved, seconded by Aldersperson Zimmerman, to not approve Cedar Corporations Proposal for Consultant Services as presented. Alderspersons Vollenweider, Stangel and Zimmerman – aye, Alderspersons Kuehl, Brewster, Mills, Schiller – nay. Motion not carried.

Aldersperson Schiller moved, seconded by Aldersperson Mills, to approve Cedar Corporations Proposal for Consultant Services as presented. Alderspersons Kuehl, Brewster, Mills, Schiller – aye, Alderspersons Vollenweider, Stangel and Zimmerman – nay. Motion carried.

b. Approve extension of Exclusivity Agreement with Pierpoint Development Group LLC until June 30, 2021.

Alderson Vollenweider stated that he does not like the deal and thinks it's a bad one. Does not approve of extending the exclusivity agreement. Alderson Kuehl is not in favor of extending the agreement as well. Alderson Schiller stated that it is not a done deal just because we haven't seen the money yet.

After further discussion, it was suggested to give a 3-month extension instead of a 6 month.

Alderson Brewster moved, seconded by Alderson Mills, to extend the exclusivity agreement with Pierpoint Development Group LLC for three months to March 31, 2021, and possibly extend it again to June 30, 2021, if there is significant progress show by March 31st, 2021. Alderson Brewster, Schiller, Stangel, Kuehl and Mills – aye, Alderson Zimmerman and Vollenweider– nay. Motion carried.

Discussion defining progress as movement towards having a funding strategy in place that identifies the funds and sources Kathy has available for this project.

c. November 2020 Revenue and Expenditures Reports:

No Comments

d. November 2020 Cash Report:

No Comments

e. Approval of November 2020 Accounts Payable:

Alderson Vollenweider moved, seconded by Alderson Brewster to approve the Accounts Payable for November 2020 as presented. Motion carried unanimously.

ANNOUNCEMENTS

Mayor Jelinek stated that he has been attending the community meetings of those that contributed their left over grant money for Covid to the city.

ADJOURNMENT

Alderson Zimmerman moved, seconded by Alderson Vollenweider, to adjourn the meeting at 7:23 pm. Motion carried unanimously.

Submitted by Administrative Assistant Muchowski