

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
October 9, 2017**

Present: Mayor Christman, Alderperson, Dworak, Schiller, Jelinek, Kickbusch, Kuehl, Griffith and Zimmerman

Absent: Alderperson Jirtle was excused

Others: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Murphy, Librarian Petrina and Police Chief Salentine

Mayor Christman called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited followed by prayer and meditation.

**APPROVAL OF SEPTEMBER 11<sup>TH</sup>, AND 25<sup>TH</sup>, 2017 COMMON COUNCIL MINUTES**

*Alderperson Dworak moved and Alderperson Jelinek seconded the motion to approve the September 11<sup>th</sup>, and 25<sup>th</sup>, 2017 Common Council Minutes, noting the changes; Alderperson Kuehl and Dworak were not present and were excused. Mayor Christman wanted the minutes to show that instead of agreeing to bring all Proclamations to the Council that she will try to make accommodations, to bring the Proclamations to the Council, but cannot guarantee that it will be possible every time. Motion carried unanimously.*

**PUBLIC COMMENT/COMMUNICATIONS**

Joe Mills hoped everyone read his comment on Face Book about getting the Community involved. Mills also hopes that the Council will look to the Community Member to help in the process of updating the outdated technology for City Hall.

**CONSENT AGENDA**

**Boards, Committees & Commission Reports: (Community Center, Library Board, Lighthouse Preservation Committee, Planning Commission)**

**ORD 582-17 – Chapter 78 – Traffic and Vehicle-No Parking on First Street between Miller and Ellis Streets – Second Reading**

**Operator’s License – Larry Manley and Joseph O’Dill-Harbor Express**

*Alderperson Schiller moved and Alderperson Kuehl seconded to approve the consent agenda as presented. Upon a roll call vote motion carried unanimously.*

**NEW BUSINESS**

**Approval of September 2017 Accounts Payable**

*Alderperson Kuehl moved and Alderperson Jelinek seconded the motion to approve the September 2017 Accounts Payable in the amount of \$ 878,900.58. Upon a roll call vote motion carried unanimously.*

### **Revenue/Expenditure Report**

Discussion whether the Council would like to see the Revenue/Expenditure Report on the Council Agenda or the Committee of the Whole Agenda was held. It was decided to continue to place it on the Council Agenda.

### **Update on Marquette School**

Administrator Schnook reviewed with the Council where the City is regarding the schedule on the Marquette School Project. We are about 1 week behind in the projected schedule, should hear on Phase 1 by the end of the week and Phase 2 should be completed by the end of the year.

### **Update on Garbage & Recycling Totes**

Administrator Schnook would like to thank the Public Works Director Murphy and his crew for working on getting the garbage totes delivered by Friday October 6<sup>th</sup>, we are still waiting for a few more totes to be delivered. The office staff has updated the calendar on the web page and are fielding many call on the issue. We are working through the duplex issue's where there is only one bill but two residents. Discussion on compensation was held regarding reimbursement for time/hours that the Public Works put into delivering the totes.

### **Update on Final Bill on Harbor Wall Project**

Administrator Schnook informed the Council that he will be meeting with representatives from Foth and Ayres to receive a breakdown on all the cost for the Harbor Project so we can get the Final Cost of the project straight.

### **Lighthouse Committee Report; Approval of Hiring of a Historical Architect**

Mayor Christman reviewed the Lighthouse Plans and the proposal of hiring Laura Davis to oversee the project.

***Aldersperson Kuehl moved and Aldersperson Kickbusch seconded the motion to approve the hiring of Ms. Davis under the following conditions:***

- ***The hiring must be done through the City because the land is controlled by the City, not the Non-profit Friends of the Lighthouse***
- ***An Agreement between the City and the Non-profit Friends of the Lighthouse is to be developed regarding the financial responsibilities and plans for the Lighthouse***
- ***Only one person is designated to be the contact with Ms. Davis***
- ***The City must control the Billing***
- ***Proof of Liability presented to the City from Ms. Davis***

***Motion carried unanimously.***

### **Park & Recreation Committee Report: Park Proposal and Naming Rights Approval**

Mayor Christman reviewed the Park Proposal and Naming Rights request presented to the Council. Administrator Schnook stated that the subject property is located at the East end of Ellis Street by the Pierhead, a discussion was held at the Committee of the Whole Meeting regarding an agreement be in place with the City and monetary donor. Public Works Director Murphy explained his concern regarding the 40+ load of snow that were typically stored on the proposed property, along with the heavy equipment that might need to get to the treatment plant. Also issues on who is going to maintain the park.

***Aldersperson Kuehl moved and Aldersperson Zimmerman seconded the motion to approve the continuing of the Park Plan process, also to receive an Agreement between the Donor and the City, and that the Public Works concerns are addressed. Motion carried.***

### **Technology Upgrades**

After further discussion on the bid received and the difference in cost and support, it was decided to contract with the County for the City's Technology upgrades.

***Aldersperson Schiller moved and Aldersperson Jelinek seconded the motion to contract with Kewaunee County to upgrade the City's Phone and Server Systems. Motion carried, Aldersperson Kuehl abstained.***

### **RFP on Klockner Site**

Mayor Christman explained we need to create a Committee appointed by the Mayor to review the Harbor/Downtown area. The Committee will meet and bring to the Council a proposed Harbor/Downtown area development plan. The Committee would be looking at multi use, residential, hospitality and more. The question is how many representatives do we want on the Committee?

***Aldersperson Schiller moved Aldersperson Dworak seconded the motion to approve the creation of a Waterfront Steering Committee, up to 8 people, with representatives from The Council, The Chamber of Commerce, Sports Fishing Clubs, KCEDC and any other organizations that might be interested, that a plan come back to Council for approval by the end of the year. Motion carried unanimously.***

### **Health Insurance Changes**

Administrator Schnook explained to the Council that all but one employee is currently on the Anthem Blue Cross/Blue Shield Health Ins., as of January 1, 2018, Anthem will no longer be an available provider. According to State Statutes the City can only pay 88% of the average, of the Tier 1 providers that are in the program. Previous years this was not an issue because Anthem's rate was lower than the 88%, so the City covered the entire premium with the exception of the Police who had family coverage. This year the premiums are greater than the 88% so the Employees will need to pay a portion of the premium. Discussion was held on the providers available and the cost.

***Aldersperson Kuehl moved and Aldersperson Kickbusch seconded motion to contribute the 88% of the average providers premiums. Motion carried unanimously.***

### **CLOSED SESSION**

***Aldersperson Zimmerman moved and Aldersperson Griffith seconded the motion to enter into closed session at 8:33 pm, pursuant to WI State Statute 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Motion carried unanimously.***

### **RETURN TO OPEN SESSION PURSUANT TO WISCONSIN STATUTE 19.85(2)**

***Aldersperson Kuehl moved and Aldersperson Zimmerman seconded to go into open session at 9:04 pm. Motion carried unanimously.***

### **ACTION ON CLOSED SESSION**

None

### **ADJOURNMENT**

***Aldersperson Dworak moved and Aldersperson Zimmerman seconded the motion to adjourn the meeting at 9:05 pm. Motion carried unanimously.***

Submitted by Clerk/Treasurer Decur