

**OFFICIAL MINUTES  
OF THE  
CITY OF KEWAUNEE COMMON COUNCIL  
NOVEMBER 11, 2019 – 6:00pm**

Present: Mayor Christman, Alderpersons Dworak, Jackson, Schiller, Jelinek, Stangel and Kuehl.

Excused: Alderpersons Mills & Zimmerman

Others Present: Administrator Schnook, Clerk/Treasurer Decur, Public Works Director Strelow, Building Inspector Davister, Librarian Petrina and Deputy Police Chief Kleiman.

Mayor Christman called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited and followed by a prayer/meditation.

Mayor Christman extend a Thank You to all Veterans who have served our Country. Also Mayor Christman wished Alderperson Mills a speedy recovery from his medical issue.

**APPROVAL OF OCTOBER 14, 2019, COMMON COUNCIL MINUTES.**

***Alderperson Jelinek moved, seconded by Alderperson Stangel, to approve the October 14, 2019, Common Council Meeting Minutes as presented. Motion carried unanimously.***

**PUBLIC COMMENT/COMMUNICATIONS**

Mayor Christman opened the meeting for any Public Comments.

John Blaha stated his concern with a letter the City sent out to Marina Slip Holders and Campsite Holders, regarding the expectation of higher waters in 2020 and holding contracts until closer to spring. John Blaha stated the City was irresponsible in sending a letter out saying the Marina may close next year, this is wrong and no private company would send out such a letter. He also stated that the Task Force being created was four months too late.

Tom Kleiman, Jr., from 203 Dodge Street also voiced his concerns regarding the letter, stating he has received a lot of calls from customers worried that the marina will not be open next year and what should they do. Mr. Kleiman stated that he felt instead of sending out letters regarding the possible closing of the marina the City should be looking at places that the boat launch could be relocated to where people could get to them and be usable. Mr. Kleiman suggested sending a letter out to all slip and campsite holders informing them that a task force is being created to look at all options.

Hearing no other comments, Mayor Christman Closed Public Comment

**PRESENTATION ON REFINANCING WATER SYSTEM REVENUE BONDS – JUSTIN FISHER - BAIRD**

Justin Fischer, representative of Baird, was present to give an update on the refinancing of the water system revenue bonds. Going into the refinancing he presented a possible savings of \$237,000. Baird never expected the interest rates to be where they were when it came time for the sale of the bonds. With that being said the interest rate came in at 2.98%, with a total savings after costs of \$532,877.

Mayor Christman stated that this was great news and asked Council if they had any question for Mr. Fischer. With no questions she thanked Mr. Fischer for all of the work Baird did.

## CONSENT AGENDA

- a. **Boards, Commissions, Committees and Staff Report; (Community Center, Police and Fire Commission, Lighthouse, Tug Committees and October Staff Reports)**
- b. **Approval of Charge Card Transaction Fees to Users**
- c. **ORD 607-19 – Sec 2-31 – Committee of the Whole – (c) Report to the Common Council-Second Reading**
- d. **ORD 608-19 – Chapter 94, Sec. 94-131 – Permitted Structures and uses in required yards-Second Reading**

*Aldersperson Dworak moved, seconded by Aldersperson Jelinek, to approve the Consent Agenda as presented. Upon a roll call vote, motion carried unanimously.*

## MAYOR'S REPORT

### Seating of Student Council Representative – Elizabeth Lamack

Mayor Christman stated that Student Council Representative Elizabeth Lamack will be introduced at the next Council Meeting.

### Flooding Task Force

Mayor Christman stated that it is unfortunate that one of the public comment residents, who had issues with the Marina/Campground letter, left before he could hear the history behind the actions the City has taken since June to address the flooding issue. Mayor Christman explained that the City has been trying to work with the County Emergency Management for some help with the flooding, only to be offered sand bags, which the City would need to fill. In August, Public Works Director Strelow met with the Army Corps of Engineers to see if they could help with the flooding issue. The City is still waiting to hear from the Corps of Engineers on what if anything they can help with. They might offer the City a risk assessment, but it would take two years to have it completed. Mayor Christman explained the flooding issue is going to have to be taken-up with the State and Federal Agencies at this point. The flooding issue is not only a problem for the City but also the businesses along the water. Mayor Christman has set up a Task Force which includes Andy LaFond from LaFond's Fish Market, Steve Dax from Harbor Express, Randy Vandenack from Port-O-Call, Public Works Director Strelow, Alderspersons Kuehl, Schiller and Jackson.

Discussion was held on the functions of the Task Force, which would be advisory, the multiple number of businesses that the flooding issue will be effecting, and the possibility of sending updated letters, informing the Marina/Campground holders of the Task Force and the progress they are making. Also discussed was informing the business owners about the availability of sand bags.

## OLD BUSINESS

### Discuss Possible Removal of Campers at the City Campsite & Review Recommendations from Marina Manager for 2020 Season

Administrator Schnook stated that there are currently 9 Trailers left on site who have paid for winter storage, Staff would like to know what direction if any the Council would like to take in having the Trailers removed at this time.

Discussion was held on what if any liability the City would have for damages to the trailers, if the timing of removing the trailers is right and what to do with the City Ordinance, which states they have to be off premise after 180 days, and then why does the City offer winter storage.

***Aldersperson Kuehl moved, seconded by Aldersperson Schiller, to forward the issue of removing the trailer to the February Committee of the Whole so as more data can be collected. Upon a roll call vote, motion carried unanimously.***

## **NEW BUSINESS**

### **Tug Update**

Paul Jirtle, Chairperson of the Tug Committee, updated the Council on the 2019 season of the Tug Ludington. There was a total 865 Tours, which includes self-tours and school tours given by volunteers. Revenues consisted of \$5,830 for tours, \$85 for merchandise and \$644.43 in donations for a total of \$6,559.43. Expenses included \$152.76 for insurance, \$253.54 for utilities and \$1,336.75 in repairs & merchandise, for a total of \$1,743.05. The Tug Ludington brought in a total net profit of \$4,816.38. Paul Jirtle also asked the Council to consider placing the revenues collected into a fund for future repairs.

Mayor Christman congratulated Paul Jirtle for a successful year with the Tug and would like to see the Committee Members continue their efforts.

### **C.I.P. Update**

Administrator Schnook stated that the proposed revisions for the C.I.P. are highlighted in yellow. After talking to the Department Heads these are the items that will need to be added: reconstruction of Kilbourn; Road Maintenance (LRIP); the purchase of a truck for the sewer department with a crane; funds to start up a Stormwater Utility; purchase of Salmon Harbor; repair of HWY 42 lights; Election Equipment; and blighted property.

Discussion was held on the items listed.

***Aldersperson Jelinek moved, seconded by Aldersperson Dworak, to approve the presented updates to the C.I.P. Upon a roll call vote, motion carried unanimously.***

### **Marquette School Update**

Building Inspector Davister updated the Council on the Marquette School Demo Project. If the weather holds out, the off-site hauling should be completed by the end of the week. The total billing so far is around \$174,000. The seed will be ordered now for next year planting, and top soil has been purchased and will be hauled in by the City Crew the week of November 18, if the weather cooperates.

Discussion was held on the importance of using a City Staff Member as the Project Manager.

Mayor Christman along with the Council commended Building Inspector Davister for Managing the Marquette Project.

### **River Road Update**

Public Works Director Strelow updated the Council on the progress of River Road. Although the project is about a month behind schedule, the curb & gutter has been completed, the final grading should be done tomorrow (November 12), with paving to follow on Wednesday, November 13, if the weather cooperates. There is supposed to be a chance of snow on Wednesday so we will see how things go. We are just waiting on the County for paving. The restoration and seeding will need to be done in the spring of 2020. Public Works Director Strelow was very satisfied with the work DeGroot did.

### **Placement of Native American Statue Update**

Public Works Director Strelow stated that the borings have not been done yet, but can be scheduled. Public Works Director Strelow also stated that the Christmas Decorations have been set up in Harbor Park and in order to complete the borings some of Christmas Decorations would need to be moved. Staff is asking if the Council would like to continue with the borings yet this year or wait until closer to spring. Public Works Director Strelow has been in contact with Dr. Faller and the statue has been delivered. The City Crew will be removing it from his pickup truck this week and placing it on his property for now.

***Aldersperson Jelinek moved, seconded by Aldersperson Schiller, to have Public Works Director Strelow move forward with the borings this week. Motion carried unanimously.***

### **Budget Update**

Clerk/Treasurer Decur reminded the Council that the Public Hearing for the Budget will be held on November 25, 2019, at 5:00p.m. prior to the Committee of the Whole Meeting.

Aldersperson Jackson questioned the Legal Notice placed in the paper, stating that the percentages do not look right. The percentage shows a decrease in property tax contribution when we are actually increasing this year. Further Discussion was held on the Notice.

Clerk/Treasurer Decur will look at the formulas and see what might be wrong, and send out an updated notice to the paper and Council.

### **October - Cash Report**

Mayor Christman asked if the Cash Report presented was From September 2019.

Clerk/Treasurer Decur stated that the Report is for October and will change the document

### **October - YTD Revenue/Expenditures**

Mayor Christman asked if there was a way of showing the total YTD% on page 5, of the Revenues, Investment Interest under the Water and Sewer Utility

Clerk/Treasurer Decur will check the program and see if it is possible.

### **Approval of October 2019 Accounts Payable**

Mayor Christman stated that the Council has received a copy of the August 2019 Accounts Payable Report and asked if there were any questions. There were no questions.

***Aldersperson Stangel moved, seconded by Aldersperson Kuehl, to approve the October 2019 Accounts Payable and Payroll Report in the amount of \$544,351.20. Upon a roll call vote, motion carried unanimously.***

### **ANNOUNCEMENTS**

Mayor Christman stated that the Christmas Parade will be held November 22, along with Chriskindlmarkt to be November 22-24 and November 29 through December 1, 2019.

Administrator Schnook would like to Thank Deputy Chief Kleiman and all involved with apprehending a thief that was stealing from area Libraries including Kewaunee's Library.

Administrator Schnook also wanted to commend Deputy Chief Kleiman and all Officers involved with the way they handled a very dangerous situation that happened over the weekend.

**ADJOURNMENT**

***Aldersperson Jelinek moved, seconded by Aldersperson Jackson, to adjourn the meeting at 7:39 pm.  
Motion carried unanimously.***

Submitted by Clerk/Treasurer Decur