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**OFFICIAL MINUTES OF  
CITY OF KEWAUNEE SPECIAL COMMON COUNCIL MEETING,  
BUDGET HEARING**  
Kewaunee Municipal Building, 401 Fifth Street  
**MONDAY NOVEMBER 26, 2018 - 5:00 P.M.**  
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Present: Mayor Christman, Alderpersons Jackson, Schiller, Jelinek, Stangel, Kuehl and Zimmerman, Alderperson Dworak arrived at 5:20 pm.

Absent: Griffith

Others: Administrator Schnook, Clerk/Treasurer Decur, Police Chief Salentine, Ambulance Director Steiner, Librarian Petrina, and Attorney Nesbitt.

Mayor Christman called the Meeting to order at 5:00 pm.

APPROVE THE COMMON COUNCIL MINUTES OF THE CIP WORKSHOP OF OCTOBER 29, 2019, SPECIAL COUNCIL MEETING OF OCTOBER 29, 2019 AND BUDGET WORKSHOP OF NOVEMBER 7, 2018

Alderperson Schiller asked that the spelling be corrected on the minutes from the CIP Workshop, under Discuss 10-year CIP Plan Priorities and make adjustment, the word “tooday” should read “today”.

Alderperson Kuehl moved, seconded by Alderperson Zimmerman to approve the October 29th, CIP Workshop Minutes with the correction, and the October 29th, Special Council Meeting Minutes and November 7th, Budget Workshop Minutes as presented. Motion carried unanimously.

NEW BUSINESS

Discuss the Council’s Legal Requirements and Authority as to Budgeting for the Library and other Departments that have an Auxiliary

Attorney Nesbitt, was present to discuss with the Council the Legal requirements and authority as to the Library’s Budget and expenses. Ultimately the Library Board has the legal authority to approve and expend their budget. The Library Board at this time does not have the Administration to handle the accounting aspects so currently use the City as their Fiscal Agent.

Discussion was held on whether the City Council should be approving the Library Boards Budget and expenditures, and the City’s responsibilities as their Fiscal Agent. It is suggested that Administrator Schnook and Clerk-Treasurer Decur meet with the Library Board to work on a plan on paying the Board approved expenses.

Review Highlights of Draft 2019 Budget

Review Proposed Property Tax levy

Administrator Schnook started the budget discussion with power point explaining the steps needed to create and approve the budget. The Mill Rate and Tax Credits were discussed. Also discussion on the 2019 proposed budget highlights that were considered in preparing the Budget like continuing efforts with building, property and zoning maintenance and the hiring of a CEDP & Grant Writer Position. Other highlights include development of the harbor front/downtown area, Marquette School and other surplus City property, planning for a Community Center, the Tug and Lighthouse. The proposed 2019 Budget does provide for a 3% cost of living,

funds for a full-time Marina Manager, the River Road Project, youth and recreation programs and the new Boat Launch & Handicapped Kayak Launch.

Council reviewed the 2019 proposed budget and discussed some of the upcoming projects, the 3% wage increase. Discussion was also held on 13.58% increase in the Mill Rate, which is mostly due to the Debt increase. The increase would be \$1.14 per thousand of assessed value.

BUDGET PUBLIC HEARING

Mayor Christman opened the Hearing for the Proposed 2019 Budget.

Mayor Christman asked three times if there was anyone that would like to comment on the proposed budget.

Hearing no comment Mayor Christman closed the Public Hearing.

ACT ON/APPROVE RESOLUTION NO. 1069-18 ADOPTING CITY OF KEWAUNEE BUDGET AND TAX LEVY FOR THE CALENDER YEAR 2019

Aldersperson Kuehl moved, seconded by Aldersperson Jelinek to approve Resolution No. 1069-18, Adopting City of Kewaunee Budget and Tax Levy for calendar year 2019. Roll call, Aldersperson Dworak, Jackson, Schiller, Jelinek, Stangel, Kuehl, and Zimmerman all aye. Motion carried unanimously.

Aldersperson Zimmerman moved, seconded by Aldersperson Stangel to adjourn the meeting at 6:22 pm. Motion carried unanimously.

Submitted by Clerk Treasurer Decur