

CITY OF KEWAUNEE – CITY COUNCIL MEETING MINUTES – MONDAY, MARCH 7, 2022

1. CALL TO ORDER - MEETING WAS CALLED TO ORDER BY MAYOR JELINEK AT 6:00 PM.
2. ROLL CALL: All present – except Stangel and Zimmerman excused.
3. BAUMAN ASSOCIATES PROPOSAL FOR OUTSOURCED ACCOUNTING AND CONSULTING SERVICES – DISCUSSION AND APPROVAL

POINTS THAT WERE DISCUSSED :

1. Work will be both on site and remote dependent on the specific work effort
2. Base price will be \$4,000/month
3. Will include all regular monthly reports that the Clerk Treasurer would normally generate
4. Other work approved by the City Administrator will be compensated at the rate of \$100/\$300 per hour dependent upon the work effort
5. Expected work effort:
 - a. Monthly Financial Reports
 - b. Grant Monitoring
 - c. Reconciliation of Bank Accounts
 - d. Other regular monthly accounting reports related to the Treasurer position
 - e. Other ancillary work efforts agreed to buy the Administrator
6. Termination by either party with 30 day written notice

Motion to work with Bauman Associates to rework the agreement to reflect the points that were discussed and then run past the City Attorney by Vollenweider, 2nd by Nelson. Motion passed 6-0, all ayes,

4. Motion by Nelson, 2nd by Vollenweider to adjourn at 7:10 PM. Motion passed 6-0, all ayes

Submitted by: Steve Kubacki – Interim City Administrator